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| CRITICAL BUSINESS ACTIVITY | RECOVERY ACTION | RESOURCE REQUIREMENTS/OUTCOMES | RECOVERY TIME OBJECTIVE | WHO? |
| Key access road closed – booking cancellations | * Reassess financial position of business, including cash flows due to loss of revenue. * Review expenses of action to reduce fixed variable overheads | * Put aside cash reserves to cover costs. * Reduce costs where possible. | Two weeks | Owner |
| Production services halted | * Reassess financial position of business, including cash flows due to loss of revenue. * Review expenses and develop a plan of action to reduce fixed and variable overheads. * Negotiate with suppliers to prevent build-p of materials and reduce costs. * Diversify product range and services offered. | * Put aside cash reserves to cover costs. * Reduce costs where possible. * Research new products and services. * Identify alternate production site. | Two weeks | Owner |