Once you are open

Checklist for Personal Care and Beauty Salon Staff

☐ Wash your hands thoroughly with soap and water for at least 20-30 seconds at the very minimum:
  ☐ On arrival at work
  ☐ Before touching a client
  ☐ Before performing a procedure
  ☐ After a procedure or exposure to body fluids/substances
  ☐ After touching a client
  ☐ After touching the environment around a client
  ☐ After handling used instruments and equipment
  ☐ Before and after setting up clean/sterile instruments to use for a procedure
  ☐ After smoking, coughing, sneezing, blowing their nose, eating or drinking, and using the toilet
  ☐ After touching hair, scalp, mouth, nose or ear canal
  ☐ After handling rubbish and other waste
  ☐ After handling money or bank cards
  ☐ Before and after cleaning
  ☐ Before and after removing gloves (if used).

☐ Do not come to work if you have a fever (a temperature of 37.5°C or greater), or if you have any symptoms.

☐ If you have symptoms, get tested for coronavirus (COVID-19). Stay in isolation at home until you get the result and it is negative for COVID-19.

☐ You are encouraged to complete the Staff Coronavirus (COVID-19) Health Questionnaire before every shift and provide to the shift manager for recordkeeping.

☐ Be rigorous in maintaining the new cleaning and sanitising schedule (for example, touch points such as benches and counters need to be cleaned and disinfected before and after use by clients).

**Beauty Salons**

☐ Ensure all clients are provided with hand washing facilities or appropriate alcohol-based hand sanitisers and request them to clean and sanitise their hands.

☐ Ensure clients are not barefoot between treatments. Clients should use their own shoes or businesses may provide single use disposable slippers for their use.

☐ Ensure all practices are in compliance with requirements under Part C Infection prevention and control guidelines for hair, beauty, tattooing and skin penetration industries.
Where required, ensure the appropriate Personal Protective Equipment is provided as per Part B of Infection prevention and control guidelines for hair, beauty, tattooing and skin penetration industries.

Consider disposable and/or single use products where appropriate.

Comply with sterilisation procedures for reusable equipment.

Basins/lounges used for manicure and pedicures are to be thoroughly cleaned and disinfected between clients including the headrest.

Appropriate cleaners are readily available to wipe down machine equipment such as for facial/laser machines.

Refrain from using product testers or samples on more than one client.

Ensure clients refrain from any unnecessary contact with products they are not purchasing.

Barbering/Hair Salons that offer waxing services

Ensure all clients are provided with hand washing facilities or appropriate alcohol-based hand sanitisers and request them to clean and sanitise their hands.

Ensure clients are not barefoot between treatments. Clients should use their own shoes or businesses may provide single use disposable slippers for their use.

Ensure all practices are in compliance with requirements under Part C Infection prevention and control guidelines for hair, beauty, tattooing and skin penetration industries.

Where required, ensure the appropriate Personal Protective Equipment is provided as per Part B of Infection prevention and control guidelines for hair, beauty, tattooing and skin penetration industries.

Manage your appointment schedule to ensure extra services such as waxing services have time allocated to provide for additional cleaning where necessary.

Have all equipment and cleaning products (including hand sanitiser) at your workstation to avoid moving around.

Make-up Artists

Ensure all clients are provided with hand washing facilities or appropriate alcohol-based hand sanitisers and request them to clean and sanitise their hands.

Ensure clients are not barefoot between treatments. Clients should use their own shoes or businesses may provide single use disposable slippers for their use.

Ensure all practices are in compliance with requirements under Part C Infection prevention and control guidelines for hair, beauty, tattooing and skin penetration industries.

Where required, ensure the appropriate Personal Protective Equipment is provided as per Part B of Infection prevention and control guidelines for hair, beauty, tattooing and skin penetration industries.