

Acceptable BAS evidence:

1. A copy of your most recently lodged BAS for the 2019-20 financial year from the ATO's Business Portal. The evidence should include GST, your ABN/ TFN number and lodgement date to the ATO (your tax agent, if you have one, will be able to assist).

OR

2. A copy of your most recently prepared BAS, which includes GST, your ABN/TFN, and evidence of lodgement with the ATO such as a bank statement showing the relevant payment or refund amount.
 - *Note that your legal name, business and/ or trading name on your BAS should match the details provided on your application.*
 - *If your business submits an annual BAS, please provide a copy of your FY2018-19 BAS and financial statements for the current financial year.*

For more information, please see the following examples of approved and not acceptable forms of BAS.

Approved examples of a Business Activity Statement

30/03/2020

Print | Australian Taxation Office



Name [REDACTED]
ABN [REDACTED]
TFN [REDACTED]

Print activity statement

Account [REDACTED] Period [REDACTED] Document ID [REDACTED] GST accounting method [REDACTED]
Activity statement – 002 – [REDACTED] Feb 2020 [REDACTED] Cash

Receipt ID [REDACTED]
Date lodged 20 March 2020
Payment due date 23 March 2020

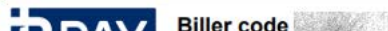
Statement summary

Description	Reported Value	Owed to ATO	Owed by ATO
Goods and services tax (GST)			
1A Owed to ATO		\$10,803.00	
1B Owed by ATO			\$4,082.00
G1 Total sales	\$118,843.00		
Does this include GST?	Yes		
7A Deferred imports amount		\$0.00	
PAYG tax withheld			
4 Income tax withheld amount		\$10,006.00	
W1 Total salary, wages and other payments	\$46,738.00		
W2 Amount withheld from total salary, wages and other payments	\$10,006.00		
W3 Other amounts withheld	\$0.00		
W4 Amount withheld where ABN not quoted	\$0.00		

Amount owing to ATO

\$16,727.00

BPAY®



Bill code [REDACTED]

Print activity statement



Agent name: [REDACTED]
Client name: [REDACTED]
TFN: [REDACTED]

Activity statement

Account [REDACTED] Activity statement – 001 – [REDACTED]
Period [REDACTED] Jul – Sept 2019
Document ID [REDACTED]
Date Lodged 12 November 2019
Payment due 31 October 2019
GST Accounting Method Cash
Receipt ID [REDACTED]

Goods and services tax (GST)

Label	Description	Reported Value	Owed to ATO	Owed by ATO
1A	Owed to ATO		\$4,891.00	
1B	Owed by ATO			\$11,225.00
G1	Total sales	\$231,689.00		
	Does this include GST?	Y		

PAYG tax withheld

Label	Description	Reported Value	Owed to ATO	Owed by ATO
W1	Total salary, wages and other payments	\$7,674.00		
W2	Amount withheld from Total salary, wages and other payments	\$3,939.00		
W3	Other amounts withheld	\$0.00		
W4	Amount withheld where ABN not quoted	\$0.00		
4	Income tax withheld amount		\$3,939.00	

Refund amount

\$2,395.00

BPAY®



Bill code 75556
Ref [REDACTED]

First 11 digits of the BPAY code may also be the ABN (highlighted)

Telephone and Internet Banking - BPAY®

Contact your bank or financial institution to make this payment from your cheque, savings, debit or credit card account.
For more information see www.bpay.com.au

Australia Post

Payment can be made in person at Australia Post outlets with cash, cheque or money order using the barcode below.

Payment reference number (PRN) [REDACTED]

Approved examples of a Business Activity Statement

08/04/2020 Print | Australian Taxation Office



Australian Government
Australian Taxation Office

Name [REDACTED]

ABN [REDACTED]

TFN [REDACTED]

[Print activity statement](#)

Account	Period	Document ID	GST accounting method
Activity statement – 002 – [REDACTED]	Oct 2019 – Dec 2019	[REDACTED]	Accrual

Receipt ID Unavailable

Date lodged 27 February 2020

Payment due date 28 February 2020

[Statement summary](#)

Description	Reported Value	Owed to ATO	Owed by ATO
Goods and services tax (GST)			
1A Owed to ATO		\$4,279.00	
1B Owed by ATO			\$811.00
G1 Total sales	\$47,072.00		

Does this include GST?

Approved examples of a Business Activity Statement



Australian Government
Australian Taxation Office

Agent
[Redacted]

Client
[Redacted]

ABN
[Redacted]

[Print](#) Use print options to save as a PDF.


Print activity statement

Account	Period	Document ID	GST accounting method
Activity statement – 001 – [Redacted]	Oct 2019 – Dec 2019	[Redacted]	Cash

Receipt ID
[Redacted]

Date lodged
27 January 2020

Approved examples of a Business Activity Statement

	Australian Government Australian Taxation Office	Agent Client ABN TFN
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Activity statement 002

Date generated	06/03/2020
Overdue	\$0.00
Not yet due	\$0.00
Balance	\$0.00


Transactions

17 results found - from 06 March 2018 to 06 March 2020 sorted by processed date ordered newest to oldest

Processed date	Effective date	Description	Debit (DR)	Credit (CR)	Balance
21 Feb 2020	20 Feb 2020	Payment received		\$23,775.00	\$0.00
18 Feb 2020	28 Feb 2020	Original Activity Statement for the period ending 31 Dec 19	\$23,775.00		\$23,775.00 DR
18 Feb 2020	28 Feb 2020	- GST	\$13,063.00		
18 Feb 2020	28 Feb 2020	- PAYG Withholding	\$10,712.00		

Approved examples of a Business Activity Statement

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09
1 OF 3

 Australian Government
Australian Taxation Office

Australian Business Number
[REDACTED]


Date of Issue
2 APR 20

With compliments

Enclosed are the activity statement details you requested.

If you have any questions about this information please phone us on 1300 130 926 between 8.00am and 6.00pm, Monday to Friday.

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09
2 OF 3

 Australian Government
Australian Taxation Office

Business Activity Statement

Document ID [REDACTED]
ABN [REDACTED]
For the period 01/10/2019 to 31/12/2019

Goods and services tax (GST)

Option 1: Calculate GST and report quarterly

Total sales	G1	\$0	
Export sales	G2	\$0	
Other GST-free sales	G3	\$0	
Capital purchases	G10	\$0	
Non-capital purchases	G11	\$0	


Option 2: Calculate GST and report annually

Total sales	G1	\$128227	

Option 3: Pay GST instalment amount

ATO instalment amount	G21	\$0	
or Varied amount			
Estimated net GST for the year	G22	\$0	
Varied amount for the quarter	G23	\$0	
Reason code for variation	G24	0	

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09
3 OF 3

 Australian Government
Australian Taxation Office

PAYG tax withheld

Total salary, wages and W1 other payments	\$17207
Amount withheld from W2 payments shown at W1	\$1786
Amount withheld where W4 no ABN is quoted	\$0
Other amounts withheld W3 (excluding any amount shown at W2 or W4)	\$0

Summary

Amounts you owe the ATO		Amounts the ATO owes you	
GST on sales or GST instalment	1A \$11657	GST on purchases	1B \$2045
PAYG tax withheld	4 \$1786		
1A + 4	8A \$13443		
		Total amount for this statement	9 \$11398DR

Not acceptable examples of Business Activity Statement

Common issues with BAS evidence

1. Activity doesn't occur in 2019-20 financial year (if lodged annually, however, a copy of the FY2018-19 BAS and financial statements for FY2019-20 is acceptable*).
2. Missing ABN/ TFN.
3. Has no reference to GST (i.e. is an income or PAYG statement).
4. The legal name and/ or business and/ or trading name on the BAS do not match the details on the application.
5. No evidence that the business activity statement has been lodged with the ATO (i.e. no lodgement date, bank statement showing payment from/ to ATO, or is a pre-lodgement document - for example).

NOTE: THIS FORM CANNOT BE LODGED WITH THE ATO AS A PAPER REPRESENTATION OF THE FORM.
FOR PAPER LODGEMENT PLEASE USE THE PRE PRINTED FORMAT ISSUED BY THE ATO.

Not acceptable examples of Business Activity Statement

Provides evidence that BAS has been lodged, however, is not a BAS

Please provide a copy of recently submitted BAS.

4/7/2020

Confirmation | Australian Taxation Office



Australian Government
Australian Taxation Office

Agent [REDACTED]
Client [REDACTED]
ABN [REDACTED]

Confirmation



Activity statement has been successfully lodged

7 April 2020 at 3:29 PM AEST

ATO receipt ID [REDACTED]

Account Activity statement – 001 – [REDACTED]

Period Jan 2020 – Mar 2020

Total amount to pay

\$10,589.00 DR

You need to pay \$3,290.00 immediately for your existing account balance to minimise possible interest charges.

You also need to pay \$7,299.00 by 26/05/2020 for this activity statement.

Open print friendly version to **print** or **save as a PDF** including:

- > activity statement lodgment details
- > payment options
- > receipt ID

Related actions

- > lodge or view [outstanding activity statements](#)
- > view [previously lodged activity statements](#)

Not acceptable examples of Business Activity Statement

Activity Statement does not reference GST.

Please provide BAS which evidences GST.



Agent [REDACTED]
Client [REDACTED]
ABN [REDACTED]

Print activity statement

Account	Period	Document ID
Activity statement – 001 – [REDACTED]	Oct 2019 – Dec 2019	[REDACTED]

Receipt ID [REDACTED]
Date lodged 28 January 2020
Payment due date 28 February 2020

Statement summary

Description	Reported Value	Owed to ATO	Owed by ATO
PAYG tax withheld			
4 Income tax withheld amount		\$726.00	
W1 Total salary, wages and other payments	\$7,317.00		
W2 Amount withheld from total salary, wages and other payments	\$726.00		
W3 Other amounts withheld	\$0.00		
W4 Amount withheld where ABN not quoted	\$0.00		

No evidence of
lodgement with
ATO.

Please provide proof of lodgement with the ATO. For example a bank statement showing payment to (or refund from) ATO.

For the period ending 31 December 2019

ABN		GST Accounting Method	Cash Basis
Goods and Services Tax (Oct - Dec)			
Total sales	G1		324,742
Does the amount shown at G1 include GST			Yes
PAYG Tax Withheld (Dec)			
Total salary, wages and other payments	W1		29,100
Amount withheld from payments shown at W1	W2		3,158
Amount withheld where no ABN is quoted	W4		
Other amounts withheld (excluding any amount shown in W2 or W4)	W3		
Total amounts withheld (W2 + W4 + W3)	W5		3,158
Amounts you owe the Tax Office			
GST on sales	1A		28,992
PAYG tax withheld	4		3,158
Total owed to the ATO	8A		32,150
Amounts the Tax Office owes you			
GST on purchases	1B		8,035
Total owed by the ATO	8B		8,035
Payment or Refund			
Is 8A more than 8B?			Yes
Your payment	9		24,115

Australian Government
 Australian Taxation Office

Business Portal

About this page: Help us - Contact us - Help

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Home
 Today

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Current client
 Account name
 Payment options details

To generate a payment slip for this account, select the **Payment slip** button.
 If you would like to view payment details for a different account, select the **Change account** button.

Account name
 Change account

Details of the selected account
 Opening balance
 Closing balance
 Estimated general interest charge
 Total payable if paid on 18 Feb 2020 Go

Note: That the total is not necessarily the total amount owed. There are **additions** on the information displayed above. For example Activity Statements that have been lodged but are not yet processed will not be included in this amount. Also GIC may have accrued but is not yet posted on this account.

Electronic Funds Transfer (EFT) code
 Your EFT code (reference number)
 Method of payment
 BPAY and credit card are the ATO's preferred payment options.

BPAY
 Contact your financial institution to make this payment from your cheque or savings account. You will need the details listed below.

Biller Code
 Reference
 Registered to BPAY Pty Ltd ABN

Credit Card
 To make a credit card payment, customers must have a current Visa, MasterCard or American Express card and Payment Reference Number (PRN). Credit and debit cards are accepted.

PRN
 Payments can be made online or by phone using the Government EasyPay service, visit our website at www.ato.gov.au/easypay or phone 1800 689 689. A card-payment fee applies.

Other payment options
 Clients can also pay using Direct Credit, Direct Debit, Mail Payment or through an Australia Post outlet. For more information about these payment options visit our website at www.ato.gov.au/easypay.

Payments cannot be made in person at any Australian Taxation Office (ATO) site or shopfront.

Unable to Pay?

If you are unable to pay the outstanding amount, please [contact us](#).

JAWS for Windows, Magic and ZoomText software users please note:
 If you select the **Payment slip** button on this screen you will be taken to a screen containing your pre-printed payment slip.
 The screen is in Portable Document Format (PDF) and may not be fully accessible with your screen reader software. It is presented in PDF format to ensure the integrity of the barcode on the payment slip and also to enable Australia Post to scan it.
 The information displayed on the PDF payment slip screen contains the same information and payment details you have selected in the **Payment options details** screen (that is, the screen that you are now in).
 It is recommended that you save the **Payment options details** screen and also the PDF screen containing your pre-printed payment slip for future reference if required. To save the **Payment options details** screen, select the **Printer friendly** version button and then use your standard browser functions to save the screen.

Payment slip Printer friendly version

Not acceptable examples of Business Activity Statement

incomplete BAS evidence.
Missing information such as
business name, ABN and/ or
proof of lodgement with ATO
etc.

May be acceptable if provided as
part of a package of evidence which
meets requirements (i.e. BAS for
current FY, includes ABN/ TFN, GST
and proof of lodgement with ATO).

GST Calculation Worksheet

For the period 1 October 2019 to 31 December 2019

GST amounts you owe the Tax Office from sales		
Total sales (including any GST)	G1	244,554.99
Export sales	G2	0.00
Other GST-free sales	G3	1,062.48
Input taxed sales	G4	0.00
G2 + G3 + G4	G5	1,062.48
Total sales subject to GST (G1 minus G5)	G6	243,492.51
Adjustments (if applicable)	G7	0.00
Total sales subject to GST after adjustments (G6 + G7)	G8	243,492.51
GST on sales (G8 divided by eleven)	G9	22,135.00
GST amounts the Tax Office owes you from purchases		
Capital purchases (including any GST)	G10	0.00
Non-capital purchases (including GST)	G11	63,924.49
G10 + G11	G12	63,924.49
Purchases for making input taxed sales	G13	0.00
Purchases without GST in the price	G14	1,536.00
Estimated purchases for private use or not income tax deductible	G15	0.00
G13 + G14 + G15	G16	1,536.00
Total purchases subject to GST (G12 minus G16)	G17	62,388.49
Adjustments (if applicable)	G18	0.00
Total purchases subject to GST after adjustments (G17 + G18)	G19	62,388.49
GST on purchases (G19 divided by eleven)	G20	5,671.68

GST Report for Activity Statement - Cash Basis

01/01/2020 to 31/03/2020

ABN/ACN:

Total sales	G1	\$86,895.64
Export sales	G2	\$72,000.00
Other GST-free sales	G3	\$5,000.00
Input taxed sales	G4	\$0.00
GST on sales	1A	\$899.60
Capital purchases	G10	\$0.00
Non-capital purchases	G11	\$27,262.18
GST on purchases	1B	\$2,235.09

Notes:

- The GST amounts have been calculated using the Accounts method.
- Amounts for G Labels are GST inclusive.

Not acceptable examples of Business Activity Statement

No evidence of lodgement with ATO.

May be acceptable if provided as part of a package of evidence which meets requirements (i.e. BAS for current FY, includes ABN/ TFN, GST and proof of lodgement with ATO).

NOT FOR LODGEMENT

This Activity Statement was produced by the Reckon Accounts accounting software package, and is intended for record keeping purposes only.

For paper based lodgement, the ATO requires that the information contained on this form be transcribed onto their "official" paper-based Activity Statement.

When completing this form, please

- use a BLACK pen only (to help with processing)
- leave boxes blank if not applicable (do not use N/A, NIL)
- show whole dollars only (do not show cents)
- do not use symbols such as +, -, /, \$

See BAS Basics for more information

Business Activity Statement

Document ID [REDACTED]
 ABN [REDACTED]
 Form due on [REDACTED]
 Payment due on [REDACTED]
 GST accounting method: **Non-Cash (accruals)**
 Your phone number (if we need to contact you) [REDACTED]

Goods and services tax (GST)
 for the period from 01/10/2019 to 31/12/2019

Complete Option 1 OR 2 OR 3 (indicate one choice with an X)

☒ **Option 1: Calculate GST and report quarterly**

Total sales G1 \$ [3] [1] [9] [0] [2] [3]
 Does the amount shown at G1 include GST? (indicate with an X) ☒ Yes ☐ No
 Export sales G2 \$ [] [] [] [] [] [] [] []
 Other GST-free sales G3 \$ [] [] [] [] [] [] [] []
 Capital purchases G10 \$ [] [] [2] [0] [1] [1] [] []
 Non-capital purchases G11 \$ [] [] [3] [1] [2] [0] [0] [5]

Go to summary over the page to report GST on sales at 1A and GST on purchases at 1B

☐ **Option 2: Calculate GST and report annually**

Total sales G1 \$ [] [] [] [] [] [] [] []

☐ **Option 3: Pay GST instalment amount**

ATO instalment amount G21 \$ [] [] [] [] [] [] [] []
 Write this amount at 1A in summary over the page (leave 1B blank)
 OR if varying this amount, complete G22, G23, G24
 Estimated net GST for the year G22 \$ [] [] [] [] [] [] [] []
 Varyed amount for the quarter G23 \$ [] [] [] [] [] [] [] []
 Write the G23 amount at 1A in summary over the page
 Reason code for variation G24 [] []

PAYG tax withheld
 for the period from 01/10/2020 to 31/12/2020

Total salary, wages and other payments W1 \$ [] [] [] [] [9] [7] [5] [0]
 Amount withheld from payments shown at W1 W2 \$ [] [] [] [] [1] [2] [9] [6]
 Amount withheld where no ABN is quoted W4 \$ [] [] [] [] [] [] [] [0]
 Other amounts withheld (excluding any amount W3 \$ [] [] [] [] [] [] [] [0]

DocuSign Envelope ID [REDACTED]

Business Activity Statement A

Reporting period
 From 01/10/2019
 To 31/12/2019

Document ID [REDACTED]
 ABN [REDACTED]
 Form due on 28/02/2020
 Payment due on 28/02/2020
 Cash accounting ☒ Y ☐ Simpler BAS
 Contact phone number [REDACTED]
 Email [REDACTED]

This is a revision of previously lodged form
☐ Yes ☒ No

Goods and services tax (GST)

Complete Option 1 OR 2 OR 3 (indicate one choice with an X)

☒ **Option 1: Calculate GST and report quarterly or monthly**

Total sales G1 \$ 42054.00
 Does the amount shown at G1 include GST? (indicate with X) ☒ Yes ☐ No
 Export sales G2 \$ [] [] [] [] [] [] [] []
 Other GST-free sales G3 \$ [] [] [] [] [] [] [] []

☐ **Option 2: Calculate GST and report annually**

Total sales G1 \$ [] [] [] [] [] [] [] []
 Does the amount shown at G1 include GST? (indicate with X) ☐ Yes ☐ No
 Report GST on sales at 1A and GST on purchase at 1B in the Summary section over the page

☐ **Option 3: Pay GST instalment amount**

Not acceptable examples of Business Activity Statement

No evidence of lodgement with ATO.

May be acceptable if provided as part of a package of evidence which meets requirements (i.e. BAS for current FY, includes ABN/ TFN, GST and proof of lodgement with ATO).

Session Date: [redacted] Session Time: [redacted]

A

Quarterly BAS
(GST, PAYG withholding and PAYG instalment)

Document ID [redacted]
ABN [redacted]
Form due on 28 Feb 2020
Payment due on 28 Feb 2020
GST accounting method cash
Contact person who completed the form [redacted]

When completing this form, please
- use a BLACK pen only (to help with processing)
- leave boxes blank if not applicable (do not use N/A, NIL)
- show whole dollars only (do not show cents)
- do not use symbols such as +, -, /, \$

Goods and services tax (GST)
for the QUARTER from 1 Oct 2019 to 31 Dec 2019
Complete Option 1 OR 2 OR 3 (indicate one choice with an X)

☒ Option 1: Calculate GST and report quarterly
OR ☐ Option 2: Calculate GST and report annually
OR ☐ Option 3: Pay GST instalment amount

Total sales G1 \$ 403,450
Does the amount shown at G1 include GST? ☒ Yes ☐ No
Export sales G2 \$ 0
Other GST-free sales G3 \$ 0
Capital purchases G10 \$ 0
Non-capital purchases G11 \$ 184,272

Go to summary over the page to report GST on sales at 1A and GST on purchases at 1B

Write this amount at 1A in summary over the page
OR if varying this amount, complete G22, G23, G24
Estimated net GST for the year G22 \$
Varied amount for the quarter G23 \$
Write the G23 amount at 1A in summary over the page
Reason code for variation G24

Business Activity Statement [redacted] TFN: [redacted] Page 1 of 2

Business Activity Statement

BAS-A (Quarterly)
01/10/2019 to 31/12/2019

Document ID A1 [redacted]
ABN A2 [redacted]
Form due on A5 [redacted]
Payment due on A6 [redacted]
Contact phone number [redacted]
Email [redacted]
Revision Indicator [redacted]

Client Ref: [redacted]

Summary of amounts

Use the Business Activity Statement instructions to complete this form

Summary of amounts you owe the ATO

GST on sales or GST instalment 1A 31,987
Wine equalisation tax 1C
Luxury car tax 1E
Add 1A + 1C + 1E 2A 31,987
If the result is positive, this is your net amount of GST
If the result is negative, this is your net amount of GST credit.

PAYG tax withheld 4 14,534
PAYG income tax instalment 5A
FBT instalment 6A
Deferred company/fund instalment 7
Fuel tax credit over claim (Do not claim in litres) 7C
Add 2A + 4 + 5A + 6A + 7 + 7C 8A 46,521
If the result is positive, the amount is payable to the ATO.
If the result is negative, the amount will be refunded to you or offset against any other tax debt you have.

Summary of amounts the ATO owes you

GST on purchases 1B 8,848
Wine equalisation tax refundable 1D
Luxury car tax refundable 1F
Add 1B + 1D + 1F 2B 8,848
Subtract 2B from 2A
GST net amount 3 23,139

Credit from PAYG instalment variation 5B
Credit from FBT instalment variation 6B
Fuel tax credit (Do not claim in litres) 7D
Add 2B + 5B + 6B + 7D 8B 8,848
Subtract 8B from 8A
Net amount for this statement 9 37,673

Goods and services tax (GST)

Calculate GST and report quarterly or monthly

GST Option 1 [Y] ☒
Total sales G1 351,861
Does the amount shown at G1 include GST? ☒ Yes ☐ No
Show actual GST at 1A and 1B in Summary

Calculate GST and report annually

GST Option 2 [Y] ☐
Total sales G1
Does the amount shown at G1 include GST? ☐ Yes ☐ No
Show actual GST at 1A and 1B in Summary
Pay GST instalment amount
GST Option 3 [Y] ☐
ATO instalment amount G21
Show this amount at 1A in the Summary. Leave 1B blank.
If varying your amount, complete G22, G23 and G24
Estimated net GST for the year G22
Varied amount for the quarter G23
Show at 1A in Summary
Reason code for variation G24

Sensitive (when completed)

Not acceptable examples of Business Activity Statement

Business Activity Statement

TFN: Page 1 of 2

Business Activity Statement

BAS-A (Quarterly)
01/10/2019 to 31/12/2019

Document ID A1
ABN A2
Form due on A5
Payment due on A6
Contact phone number
Email
Revision Indicator

ClientRef:

Summary of amounts

Summary of amounts you owe the ATO

GST on sales or GST instalment 1A 31,987
Wine equalisation tax 1C
Luxury car tax 1E
Add 1A + 1C + 1E 2A 31,987
If the result is positive, this is your net amount of GST.
If the result is negative, this is your net amount of GST credit.

Summary of amounts the ATO owes you

GST on purchases 1B 8,848
Wine equalisation tax refundable 1D
Luxury car tax refundable 1F
Add 1B + 1D + 1F 2B 8,848
Subtract 2B from 2A
GST net amount 3 23,139

PAYG tax withheld 4 14,534
PAYG income tax instalment 5A
FBT instalment 6A
Deferred company/fund instalment 7
Fuel tax credit over claim (Do not claim in litres) 7C
Add 2A + 4 + 5A + 6A + 7 + 7C 8A 46,521
If the result is positive, the amount is payable to the ATO.
If the result is negative, the amount will be refunded to you or offset against any other tax debt you have.

Credit from PAYG instalment variation 5B
Credit from FBT instalment variation 6B
Fuel tax credit (Do not claim in litres) 7D
Add 2B + 5B + 6B + 7D 8B 8,848
Subtract 8B from 8A
Net amount for this statement 9 37,673

Goods and services tax (GST)

Calculate GST and report quarterly or monthly

GST Option 1 [Y] Y
Total sales G1 351,861
Does the amount shown at G1 include GST? Y

Show actual GST at 1A and 1B in Summary

Calculate GST and report annually

GST Option 2 [Y]
Total sales G1
Does the amount shown at G1 include GST?

Show actual GST at 1A and 1B in Summary
Pay GST instalment amount

GST Option 3 [Y]
ATO instalment amount G21
Show this amount at 1A in the Summary. Leave 1B blank.
If varying your amount, complete G22, G23 and G24
Estimated net GST for the year G22
Varied amount for the quarter G23
Show at 1A in Summary
Reason code for variation G24

Sensitive (when completed)

No evidence of lodgement with ATO.

May be acceptable if provided as part of a package of evidence which meets requirements (i.e. BAS for current FY, includes ABN/ TFN, GST and proof of lodgement with ATO).

DocuSign Envelope ID for T/A Instacool Refrigeration & Appliance

Business Activity Statement A

Reporting period
From 01/10/2019
To 31/12/2019

Document ID
ABN
Form due on 28/02/2020
Payment due on 28/02/2020
Cash accounting Y Simpler BAS
Contact phone number
Email

This is a revision of previously lodged form
☐ Yes ☒ No

Goods and services tax (GST)

Complete Option 1 OR 2 OR 3 (Indicate one choice with an X)

☒ Option 1: Calculate GST and report quarterly or monthly
Total sales G1 \$ 42054
Does the amount shown at G1 include GST? ☒ Yes ☐ No
Export sales G2 \$
Other GST-free sales G3 \$

☐ Option 2: Calculate GST and report annually
Total sales G1 \$
Does the amount shown at G1 include GST? ☐ Yes ☐ No
Report GST on sales at 1A and GST on purchase at 1B in the Summary section over the page

☐ Option 3: Pay GST instalment amount

Not acceptable examples of Business Activity Statement

Incomplete or unacceptable evidence –
no confirmation of lodgement with ATO.

May be acceptable if provided as part of a package of evidence which meets requirements (i.e. BAS for current FY, includes ABN/ TFN, GST and proof of lodgement with ATO).

Activity Statement Declaration

TFN:

PART A

Electronic Lodgment Declaration (Activity Statement)

01/10/2019 to 31/12/2019

This declaration is to be used if an entity chooses to use a third party for returning an Activity Statement to the Tax Office. It is the responsibility of the entity to retain this declaration for a period of five years after the declaration is made.

Privacy

Taxation laws authorise the ATO to collect information including personal information about individuals who may complete this form. For information about privacy and personal information go to ato.gov.au/privacy.

ABN and CAC, or	<input type="text"/>
TFN	<input type="text"/>
DIN of the activity statement	<input type="text"/>
BPAY Biller Code	<input type="text"/>
EFT Code	<input type="text"/>

Contact your bank, credit union or building society to make a payment from your cheque or savings account. Your EFT Code is the Customer Reference number.

Entity's Declaration

- I declare that the information provided to for the preparation of the activity statement is true and correct, and that I am authorised to make this declaration.
- I authorise to give my activity statement to the Commissioner of Taxation.

Important: The tax law imposes heavy penalties for giving false or misleading information.

Entity's signature

Date

PART B

Tax Agent's Declaration

- I declare that:
- I have prepared this activity statement in accordance with the information supplied by the entity;
 - I have received a declaration made by the entity that the information provided to me for the preparation of this activity statement is true and correct; and
 - I am authorised by the entity to give the information in this activity statement to the Commissioner.

Agent's signature

Date

Contact Name

Client Reference

Agent's Phone Number

Agent's Reference Number

Form F Business activity statement

Page 01 of 02

Name:

Return code:

EFT code

Form Type

Form F

A1 Document Identification Number

A2 Australian Business Number

Contact phone number

A3 This statement covers from

A4 This statement covers to

A5 This statement is due on

A6 This statement is payable on

01/10/2019

31/12/2019

28/02/2020

28/02/2020

Goods and services tax (GST)

Calculate GST and report quarterly or monthly

GST option 1 [Y]

G1 Total sales

Does the amount shown at G1 include GST?

1092207

Y

Y

PAYG tax withheld

W1 Total of salary, wages & other payments

W2 Amount withheld from payments shown at W1

W4 Amount withheld where no ABN is quoted

W3 Other amounts withheld (excluding any at W2 or W4)

W5 Total amounts withheld

237187

28802

0

0

28802

Summary

Amounts you owe the ATO

1A GST on sales or GST instalment

1C Wine equalisation tax

1E Luxury car tax

2A Add 1A + 1C + 1E

4 PAYG tax withheld

5A PAYG income tax instalment

6A FBT instalment

7 Deferred company/fund instalment

7C Fuel tax credit over claim

8A Add 2A + 4 + 5A + 6A + 7 + 7C

9 Subtract 8B from 8A (Net Amount payable for this statement)

Amounts the ATO owes you

1B GST on purchases

1D Wine equalisation tax refundable

1F Luxury car tax refundable

2B Add 1B + 1D + 1F

3 Subtract 2B from 2A (GST Debit Amount)

5B Credit from PAYG instalment variation

6B Credit from FBT instalment

7D Fuel tax credit

8B Add 2B + 5B + 6B + 7D

99291

99291

28802

128093

13409

13409

85882

13409

NOTE: THIS PRINT-OUT IS NOT TO BE LODGED WITH THE ATO.

Not acceptable examples of Business Activity Statement

Not a BAS
lodgement form

Page 01 of 08

Trust tax return 2019
01/07/2018 to 30/06/2019

Tax file number **Other attachments?** ☐ N
See the Privacy note in the Taxpayer's declaration

Name of trust
ABN

Current postal address

Full name of the trustee to whom the notices should be sent
ABN

Daytime number

Type of trust ☐ U

Tax payable by trustee? ☐ N **Final tax return** ☐ N

Electronic funds transfer (EFT) ☐

No evidence
of lodgement.

F - Quarterly BAS (GST, PAYG-W)

ABN
Contact person who completed the form
Contact phone number

VIC 3204

Document ID
Form due on 28/02/2020 **Payment due on** 28/02/2020
GST accounting method Cash
Revision type indicator 1

Goods and services tax (GST)
Reporting option **Simpler BAS**
Total sales G1 \$ 250102 ☐ ☐
Does the amount shown at G1 include GST? ☒ Yes ☐ No

PAYG tax withheld
Reporting period **For the quarter from 1 Oct 2019 to 31 Dec 2019**
Total salary, wages and other payments W1 \$ 71799 ☐ ☐
Amount withheld from payments shown at W1 W2 \$ 8753 ☐ ☐
Total amounts withheld (W2 + W4 + W3) W5 \$ 8753 ☐ ☐

Summary
Amounts you owe the ATO
GST on sales or GST instalment 1A \$ 22737 ☐ ☐
PAYG tax withheld 4 \$ 8753 ☐ ☐
1A + 4 8A \$ 31490 ☐ ☐
Amounts the ATO owes you
GST on purchases 1B \$ 11058 ☐ ☐

Payment or refund?
Is 8A more than 1B?
☒ Yes, then write the result of 8A minus 1B at 9. This amount is payable to the ATO.
☐ No, then write the result of 1B minus 8A at 9. This amount is refundable to you (or offset against any other tax debt you have).
Your payment or refund amount 9 \$ 20432 ☐ ☐

NOTE: THIS FORM CANNOT BE LODGED WITH THE ATO AS A PAPER REPRESENTATION OF THE FORM.
FOR PAPER LODGEMENT PLEASE USE THE PRE PRINTED FORMAT ISSUED BY THE ATO.

Not acceptable examples of Business Activity Statement

ACTIVITY STATEMENT

Business Activity Statement

2019

1 Oct 2019—31 Dec 2019

Client name		TFN	TFN Recorded
Form type	BAS-F	ABN	
Document ID		GST accounting method	Cash Basis
Form due on	28 Feb 2020	Payment due on	28 Feb 2020

Summary


AMOUNTS YOU OWE THE TAX OFFICE		AMOUNTS THE TAX OFFICE OWES YOU	
GST on sales or GST inst	1A \$323.00	GST on purchases	1B \$1,170.00
PAYG tax withheld	4 \$1,428.00		
Amount you owe the ATO	8A \$1,751.00		
Your payment amount		9	\$581.00

Declaration

I authorise to give this activity statement to the Commissioner of Taxation for .
I declare that I am authorised to make this declaration, and the information provided for the preparation of this activity statement is true and correct.

Signature	Date

Payment Options

BPAY	DIRECT CREDIT
	Account Name:
	BSB:
	Account Number:
	Institution Name:
Reference Number:	To identify the Payer, Use the Customer Reference Number
Billers Code:	Reference Number:

No evidence of lodgement with ATO.

Please provide proof of lodgement with the ATO. For example a bank statement showing payment to (or refund from) ATO.

Activity statement 2020

Activity statement

01 October 2019 to 31 December 2019

2020

Declaration

I declare that the information transmitted in this activity statement is true and correct and that I am authorised to make this declaration. The tax invoice requirements have been met. I authorise to lodge this activity statement.

Name Karolidis Pty Ltd TFN ***** Year 2020

Signature	Date

Payment Options

BPAY

	Payment reference number (PRN)
	Billers code

Direct Credit

BSB Number	
Account Number	
Account Name	
Institution name	
Payment reference number (PRN)	

Other payment options

For more information about other options, visit ATO website at ato.gov.au/howtopay or phone ATO on 1800 815 886.

Not acceptable examples of Business Activity Statement

You must be able to associate a business name with an ABN

Business Activity Statement NNN NNNNNN NNNNNN NNNNNNNNNN XXXXXXXXXXXX Page 1 of 2

Business Activity Statement

BAS-X (Quarterly)
01/10/2019 to 31/12/2019

Document ID A1
 ABN A2
 Form due on A5 28/02/2020
 Payment due on A6 28/02/2020
 Contact phone number 03
 Email
 Revision Indicator

Client Ref:

Summary of amounts

Use the Business Activity Statement Instructions to complete this form

Summary of amounts you owe the ATO		Summary of amounts the ATO owes you	
GST on sales or GST instalment	1A <input type="text" value="25,738"/>	GST on purchases	1B <input type="text" value="5,766"/>
Wine equalisation tax	1C <input type="text"/>	Wine equalisation tax refundable	1D <input type="text"/>
Luxury car tax	1E <input type="text"/>	Luxury car tax refundable	1F <input type="text"/>
Add 1A + 1C + 1E	2A <input type="text" value="25,738"/>	Add 1B + 1D + 1F	2B <input type="text" value="5,766"/>
If the result is positive, this is your net amount of GST. If the result is negative, this is your net amount of GST credit.		Subtract 2B from 2A	3 <input type="text" value="19,972"/>
PAYG tax withheld	4 <input type="text" value="2,584"/>	Credit from PAYG instalment variation	5B <input type="text"/>
PAYG income tax instalment	5A <input type="text"/>	Credit from FBT instalment variation	6B <input type="text"/>
FBT instalment	6A <input type="text"/>	Fuel tax credit (Do not claim in litres)	7D <input type="text" value="271"/>
Deferred company/fund instalment	7 <input type="text"/>	Add 2B + 5B + 6B + 7D	8B <input type="text" value="6,037"/>
Fuel tax credit over claim (Do not claim in litres)	7C <input type="text"/>	Subtract 8B from 8A	9 <input type="text" value="22,285"/>
Add 2A + 4 + 5A + 6A + 7 + 7C	8A <input type="text" value="28,322"/>	Net amount for this statement	
If the result is positive, the amount is payable to the ATO. If the result is negative, the amount will be refunded to you or offset against any other tax debt you have.			

Goods and services tax (GST)

Calculate GST and report quarterly or monthly		Calculate GST and report annually	
GST Option 1 [Y]	<input type="text" value="Y"/>	GST Option 2 [Y]	<input type="text"/>
Total sales	G1 <input type="text" value="283,120"/>	Total sales	G1 <input type="text"/>
Does the amount shown at G1 include GST?	<input type="text" value="Y"/>	Does the amount shown at G1 include GST?	<input type="text"/>
Show actual GST at 1A and 1B in Summary		Show actual GST at 1A and 1B in Summary	
		Pay GST instalment amount	
		GST Option 3 [Y]	<input type="text"/>
		ATO instalment amount	G21 <input type="text"/>
		Show this amount at 1A in the Summary. Leave 1B blank.	
		If varying your amount, complete G22, G23 and G24	
		Estimated net GST for the year	G22 <input type="text"/>
		Valid amount for the year	G23 <input type="text"/>

Not acceptable examples of Business Activity Statement

No evidence of lodgement with ATO or what payment to the ATO is for.

May be acceptable if provided as part of a package of evidence which meets requirements (i.e. BAS for current FY, includes ABN/TFN, GST and proof of lodgement with ATO).



Government EasyPay

Receipt

☒ Your payment has been processed

> Amount receipt number: [REDACTED]

> Card payment fee receipt number: [REDACTED]

Payment reference number (PRN)	[REDACTED]
Amount	\$1209.00
Amount receipt number	[REDACTED]
Card payment fee - ATO (0.70%)	\$8.46
Card payment fee receipt number	[REDACTED]
Total paid	\$1217.46
Card number	[REDACTED]
Card expiry date	[REDACTED]
Date paid	27-Feb-2020 19:08:26

Form A Business activity statement

Page 01 of 03

Name: [REDACTED] Return code: [REDACTED]

EFT code: [REDACTED]

Form Type: Form A

A1 Document Identification Number: [REDACTED]
 A2 Australian Business Number: [REDACTED] / [REDACTED]
 Contact phone number: [REDACTED]
 A3 This statement covers from: 01/10/2019
 A4 This statement covers to: 31/12/2019
 A5 This statement is due on: 28/02/2020
 A6 This statement is payable on: 28/02/2020

Goods and services tax (GST) 01/10/2019 31/12/2019

Calculate GST and report quarterly or monthly
 GST option 1 [Y] [Y]
 G1 Total sales 1663438
 Does the amount shown at G1 include GST? [Y]
 G10 Capital purchases 8472
 G11 Non-capital purchases 1223941

PAYG tax withheld 01/10/2019 31/12/2019

W1 Total of salary, wages & other payments 209069
 W2 Amount withheld from payments shown at W1 52247
 W4 Amount withheld where no ABN is quoted 0
 W3 Other amounts withheld (excluding any at W2 or W4) 0
 W5 Total amounts withheld 52247

PAYG income tax instalment 01/10/2019 31/12/2019

Pay a PAYG Instalment amount
 PAYG option 1 [Y] [Y]
 T7 Commissioner's instalment amount 0

Summary

Amounts you owe the ATO	Amounts the ATO owes you
1A GST on sales or GST instalment 151221	1B GST on purchases 105516
1C Wine equalisation tax	1D Wine equalisation tax refundable
1E Luxury car tax	1F Luxury car tax refundable
2A Add 1A + 1C + 1E 151221	2B Add 1B + 1D + 1F 105516