

# Financial Report 2011–12

# COMPREHENSIVE OPERATING STATEMENT

FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012

	Notes	2012 \$	2011 \$
<b>Income from transactions</b>			
Grant income	2(a)	<b>86,331,031</b>	132,342,105
Other income	2(b)	<b>5,085,439</b>	5,614,113
<b>Total income from transactions</b>		<b>91,416,470</b>	137,956,218
<b>Expenses from transactions</b>			
Grants and other payments	3(a)	<b>(47,821,604)</b>	(82,598,421)
Employee expenses	3(b)	<b>(10,819,473)</b>	(10,752,169)
Depreciation	3(c)	<b>(78,216)</b>	(63,351)
Capital asset charge		<b>(47,000)</b>	(47,004)
Supplies and services	3(d)	<b>(31,100,154)</b>	(35,376,911)
Administration charges	3(e)	<b>(4,612,873)</b>	(4,879,906)
Finance costs		<b>(28,198)</b>	(19,816)
<b>Total expenses from transactions</b>		<b>(94,507,517)</b>	(133,737,579)
<b>Net result from transactions (net operating balance)</b>		<b>(3,091,047)</b>	4,218,639
<b>Other economic flows included in net result</b>			
Net gain/(loss) on non-financial assets	16	<b>2,344</b>	(3,806)
Net gain/(loss) on financial instruments	16	<b>59,855</b>	(130,610)
Other losses from other economic flows	16	<b>(48,706)</b>	-
<b>Total other economic flows included in net result</b>		<b>13,493</b>	(134,416)
<b>Comprehensive result</b>		<b>(3,077,554)</b>	4,084,223

The above comprehensive operating statement should be read in conjunction with the accompanying notes.

# BALANCE SHEET

AS AT 30 JUNE 2012

	Notes	2012 \$	2011 \$
<b>Assets</b>			
<b>Financial assets</b>			
Cash and deposits	15	22,220,054	27,527,636
Receivables	4	1,733,206	1,454,147
Forward foreign currency exchange contract	14(d)	-	1,313,299
Investments	5	1	1
<b>Total financial assets</b>		<b>23,953,261</b>	30,295,084
<b>Non-financial assets</b>			
Property, plant and equipment	6	175,927	143,218
Prepayments		13,486	34,448
<b>Total non-financial assets</b>		<b>189,413</b>	177,665
<b>Total assets</b>		<b>24,142,675</b>	30,472,749
<b>Liabilities</b>			
Payables	7	4,972,217	7,073,517
Borrowings	8	116,864	115,292
Forward foreign currency exchange contract	14(d)	-	1,313,299
Provisions	9	2,807,234	2,646,726
<b>Total liabilities</b>		<b>7,896,315</b>	11,148,835
<b>Net assets</b>		<b>16,246,359</b>	19,323,914
<b>Equity</b>			
Accumulated surplus		16,246,359	19,323,914
<b>Net worth</b>		<b>16,246,359</b>	19,323,914
Commitments for expenditure	12		
Contingent liabilities and contingent assets	13		

The above balance sheet should be read in conjunction with the accompanying notes.

## STATEMENT OF CHANGES IN EQUITY

FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012

	Accumulated surplus	Total
	\$	\$
<b>Balance at 1 July 2010</b>	15,239,690	15,239,690
Net result from transactions	4,218,639	4,218,639
Other economic flows included in net result	(134,416)	(134,416)
<b>Balance at 30 June 2011</b>	<b>19,323,913</b>	<b>19,323,913</b>
Net result from transactions	(3,091,047)	(3,091,047)
Other economic flows included in net result	13,493	13,493
<b>Balance at 30 June 2012</b>	<b>16,246,359</b>	<b>16,246,359</b>

The above statement of changes in equity should be read in conjunction with the accompanying notes.

## CASH FLOW STATEMENT

FOR THE FINANCIAL YEAR ENDED 30 JUNE 2012

	2012	2011
	\$	\$
Notes		
<b>Cash flows from operating activities</b>		
<b>Receipts</b>		
Receipts from government	85,733,814	141,484,383
Receipts from other entities	4,395,154	5,081,673
Net goods and services tax recovered from the ATO	7,166,714	10,672,889
Interest received	1,125,390	1,098,613
<b>Total receipts</b>	<b>98,421,073</b>	<b>158,337,557</b>
<b>Payments</b>		
Payments to suppliers and employees	(103,606,302)	(144,311,475)
Capital assets charge	(47,000)	(47,004)
Interest and other costs of finance paid	(28,198)	(19,816)
<b>Total payments</b>	<b>(103,681,500)</b>	<b>(144,378,295)</b>
Net cash flows from/(used in) operating activities	15(b) <b>(5,260,427)</b>	13,959,262
<b>Cash flows from investing activities</b>		
Purchases of non-financial assets	(167,218)	(56,123)
Proceeds from disposal of property, plant and equipment	58,636	38,660
<b>Net cash flows from/(used in) investing activities</b>	<b>(108,582)</b>	<b>(17,463)</b>
<b>Cash flows from financing activities</b>		
Repayment and disposal of finance leases	(103,224)	(108,454)
Proceeds from borrowings	104,795	34,029
<b>Net cash flows from/(used in) financing activities</b>	<b>1,572</b>	<b>(74,425)</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>	<b>(5,367,437)</b>	<b>13,867,374</b>
<b>Cash and cash equivalents at beginning of financial year</b>	<b>27,527,635</b>	<b>13,790,871</b>
Effect of exchange rate fluctuations on cash held in foreign currency	59,855	(130,610)
<b>Cash and cash equivalents at the end of the financial year</b>	15(a) <b>22,220,054</b>	<b>27,527,635</b>

The above cash flow statement should be read in conjunction with the accompanying notes.

(i) Goods and Services Tax (GST) paid to ATO is presented on a net basis

# NOTES TO THE FINANCIAL STATEMENTS

30 JUNE 2012

## Notes

1	Summary of significant accounting policies	26
2	Income from transactions	35
3	Expenses from transactions	36
4	Receivables	37
5	Investments	37
6	Property, plant and equipment	38
7	Payables	40
8	Borrowings	40
9	Provisions	41
10	Superannuation	42
11	Leases	43
12	Commitments for expenditure	44
13	Contingent liabilities and contingent assets	44
14	Financial instruments	45
15	Cash flow information	52
16	Other economic flows included in net result	53
17	Responsible persons	54
18	Remuneration of executives	56
19	Remuneration of auditors	56
20	Subsequent events	57
21	Glossary	58

## Note 1. Summary of significant accounting policies

These annual financial statements represent the audited general purpose financial statements for Tourism Victoria for the period ending 30 June 2012. The purpose of the report is to provide users with information about Tourism Victoria's stewardship of resources entrusted to it.

### (a) Statement of compliance

These general purpose financial statements have been prepared in accordance with the Financial Management Act 1994 (FMA) and applicable Australian Accounting Standards (AAS) which include interpretations, issued by the Australian Accounting Standards Board (AASB). In particular, they are presented in a manner consistent with the requirements of the AASB 1049 Whole of Government and General Government Sector Financial Reporting.

Where appropriate, those AAS paragraphs applicable to not-for-profit entities have been applied.

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported.

To gain a better understanding of the terminology used in this report, a glossary of terms and style conventions can be found in Note 21.

These annual financial statements also comply with relevant Financial Reporting Directions (FRDs) issued by the Department of Treasury and Finance, and relevant Standing Directions (SD) authorised by the Minister for Finance.

### (b) Basis of accounting preparation and measurement

The accrual basis of accounting has been applied in the preparation of these financial statements whereby assets, liabilities, equity, income and expenses are recognised in the reporting period to which they relate, regardless of when cash is received or paid.

Judgements, estimates and assumptions are required to be made about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on professional judgements derived from historical experience and various other factors that are believed to be reasonable under the circumstances. Actual results may differ from these estimates.

Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period or in the period of the revision, and future periods if the revision affects both current and future periods. Judgements and assumptions made by management in the application of AASs that have significant effects on the financial statements and estimates relate to:

- actuarial assumptions for employee benefit provisions based on likely tenure of existing staff, patterns of leave claims, future salary movements and future discount rates (refer to Note 1(k)).
- superannuation expense (refer to Note 1(g)); and
- the fair value of leasehold improvements and plant, equipment and motor vehicles (refer to Note 1(j)); and

These financial statements are presented in Australian dollars, and prepared in accordance with the historical cost convention except for:

- non-financial physical assets which, subsequent to acquisition, are measured at a revalued amount being their fair value at the date of the revaluation less any subsequent accumulated depreciation and subsequent impairment losses. Revaluations are made with sufficient regularity to ensure that the carrying amounts do not materially differ from their fair value;
- derivative financial instruments are measured at fair value with changes reflected in the comprehensive operating statement.

## Note 1. Summary of significant accounting policies (continued)

### (c) Reporting entity

The financial statements cover Tourism Victoria as an individual reporting entity. It is a statutory authority of the State of Victoria, established pursuant to an order made by the Premier under the Administrative Arrangements Act 1983.

Its principal address is:

Tourism Victoria  
Level 32, 121 Exhibition Street  
Melbourne VIC 3000

The financial statements include all the controlled activities of Tourism Victoria.

### (d) Objectives and funding

Tourism Victoria's resources are primarily directed to marketing the State, nationally and internationally, as well as contributing to the development of a sustainable tourism industry.

### (e) Scope and presentation of financial statements

#### Comprehensive operating statement

Income and expenses in the comprehensive operating statement are classified according to whether or not they arise from 'transactions' or 'other economic flows'. This classification is consistent with the whole of government reporting format and is allowed under AASB 101 *Presentation of financial statements*.

'Transactions' and 'other economic flows' are defined by the *Australian system of government finance statistics: concepts, sources and methods 2005 and Amendments to Australian System of Government Finance Statistics, 2005* (ABS Catalogue No. 5514.0).

'Transactions' are those economic flows that are considered to arise as a result of policy decisions, usually interactions between two entities by mutual agreement. Transactions also include flows within an entity, such as depreciation where the owner is simultaneously acting as the owner of the depreciating asset and as the consumer of the service provided by the asset. Taxation is regarded as mutually agreed interactions between the Government and taxpayers. Transactions can be in kind (e.g. assets provided/given free of charge or for nominal consideration) or where the final consideration is cash.

'Other economic flows' are changes arising from market re-measurements. They include gains and losses from disposals of non-financial physical assets; and fair value changes of financial instruments. The net result is equivalent to profit or loss derived in accordance with AASs.

#### Balance sheet

Assets and liabilities are presented in liquidity order with assets aggregated into financial assets and non-financial assets. Current and non-current assets and liabilities (non-current being those assets or liabilities expected to be recovered or settled more than 12 months) are disclosed in the notes, where relevant.

#### Cash flow statement

Cash flows are classified according to whether or not they arise from operating activities, investing activities, or financing activities. This classification is consistent with requirements under AASB 107 *Statement of cash flows*.

For cash flow statement presentation purposes, cash and cash equivalents include bank overdrafts, which are included as current borrowings on the balance sheet.

#### Statement of changes in equity

The statement of changes in equity presents reconciliations of non-owner and owner equity from opening balance at the beginning of the reporting period to the closing balance at the end of the reporting period. It also shows separately changes due to amounts recognised in the 'comprehensive result' and amounts recognised in 'Other economic flows – other movements in equity' related to 'Transactions with owner in its capacity as owner'.

#### Rounding

Amounts in the financial statements have been rounded to the nearest dollar unless otherwise stated.

#### (f) Income from transactions

Income is recognised to the extent that it is probable that the economic benefits will flow to the entity and the income can be reliably measured at fair value. Amounts disclosed as revenue are, where

applicable, net of returns, allowances and duties and taxes.

Revenue is recognised for each of Tourism Victoria's major activities as follows:

#### Grant income

Grants are recognised as income when Tourism Victoria gains control over the underlying assets. Where grants are reciprocal, income is recognised as Tourism Victoria has satisfied its performance obligations under the terms of the grant. Non-reciprocal grants are recognised as income when the grant is received or receivable. Conditional grants may be reciprocal or non-reciprocal depending on the terms of the grant.

#### Other income

##### CO-OPERATIVE VENTURES INCOME

The amount recognised for co-operative ventures refers to funds directly received and banked by Tourism Victoria for activities such as brochure participation and co-operative marketing. Funds from co-operative venture participants which are reciprocal are recognised as revenue in the year when co-operative venture activities take place. Funds received prior to activities having taken place are recognised as Funds Received in Advance where reciprocal or as revenue if not reciprocal.

##### INTEREST INCOME

Interest income includes interest received on bank term deposits and interest from investments. Interest income is recognised using the effective interest method which allocates the interest over the relevant period.

Net realised and unrealised gains and losses on the revaluation of investments do not form part of income from transactions, but are reported either as part of income from other economic flows in the net result or as unrealised gains or losses taken directly to equity, forming part of the total change in net worth in the comprehensive result.

## Note 1. Summary of significant accounting policies (continued)

### (g) Expenses from transactions

Expenses are recognised as they are incurred and reported in the financial year to which they relate.

### Grants and other payments

Grants and other payments to third parties are recognised as an expense in the reporting period in which they are paid or payable. They include transactions such as grants, subsidies and other transfer payments to third parties.

### Employee expenses

Refer to the section in Note 1(k) regarding employee benefits.

These expenses include all costs related to employment (other than superannuation which is accounted for separately) including salaries, fringe benefits tax, leave entitlements, redundancy payments and WorkCover premiums.

### Superannuation

#### DEFINED BENEFIT PLANS

The amount charged to the comprehensive operating statement in respect of defined benefit and defined contribution superannuation plans represents the contributions made by Tourism Victoria to the superannuation plan in respect to the current services of current Tourism Victoria staff. Superannuation contributions are made to the plan based on the relevant rules of the plan.

Tourism Victoria does not recognise any defined benefit liability in respect of the superannuation plan because Tourism Victoria has no legal or constructive obligation to pay future benefits relating to its employees; its only obligation is to pay superannuation contributions as they fall due.

The Department of Treasury and Finance in their Annual Financial Statements, disclose on behalf of the State as the sponsoring employer, the net defined benefit cost related to the members of these plans as an administered liability. Refer to DTF's Annual Financial Statements for more detailed disclosures in relation to these plans.

### Depreciation

Depreciation is provided on property, plant and equipment. Depreciation is generally calculated on a straight line basis so as to write off the net cost or other revalued amount of each asset over its expected useful life to its estimated residual value. Leasehold improvements are depreciated over the term of the lease agreement as the leased building does not revert to the state at the end of the lease term. The depreciated cost is a reasonable approximation of fair value where the assets are depreciated (to reflect its consumption) over the term of the lease agreement.

The expected useful lives are as follows:

- Leasehold Improvements: 8 years
- Plant and equipment: 3-5 years
- Leased plant and equipment: 1-3 years

These rates are reviewed on an annual basis.

### Capital asset charge

The capital asset charge is calculated on the budgeted carrying amount of applicable non-financial physical assets.

### Supplies and services

Supplies and services generally represent the marketing program costs of Tourism Victoria.

### Administration charges

These expenses generally represent the day-to-day running costs required to deliver program activities in the normal operations of Tourism Victoria. These items are recognised as an expense in the reporting period in which they are incurred.

### Finance costs

Finance costs are recognised as expenses in the period in which they are incurred and include:

- interest on bank overdrafts and short-term and long-term borrowings; and
- finance lease charges.

### (h) Other economic flows included in the net result

Other economic flows measure the change in volume or value of assets or liabilities that do not result from transactions.

### Net gain/(loss) on non-financial assets

Net gain/(loss) on non-financial assets and liabilities includes realised and unrealised gains and losses as follows:

#### REVALUATION GAINS/(LOSSES) OF NON-FINANCIAL PHYSICAL ASSETS

Refer to accounting policy on property, plant and equipment, provided in Note 1(j) non-financial assets.

#### DISPOSAL OF NON-FINANCIAL ASSETS

Any gain or loss on the disposal of non-financial assets is recognised at the date of disposal and is determined after deducting from the proceeds the carrying value of the asset at that time.

#### GAIN/(LOSS) ARISING FROM TRANSACTIONS IN FOREIGN EXCHANGE

Refer to Note 1(q) Foreign Currency.

### Other gains/(losses) from other economic flows

Other gains/(losses) from other economic flows include the gains or losses from:

- the revaluation of the present value of the long service leave liability due to changes in the bond interest rates; and
- transfer of amounts from the reserves and/or accumulated surplus to net result due to disposal or derecognition or reclassification.

### Net gain/(loss) on financial instruments

Net gain/(loss) on financial instruments includes:

- realised and unrealised gains and losses from revaluations of financial instruments that are designated at fair value;
- disposals of financial assets.

#### REVALUATIONS OF FINANCIAL INSTRUMENTS AT FAIR VALUE

The revaluation gain/(loss) on financial instruments at fair value excludes dividends or interest earned on financial assets, which is reported as part of income from transactions.

## Note 1. Summary of significant accounting policies (continued)

### Impairment of assets

Tourism Victoria has no intangible assets. All other assets are assessed annually for indications of impairment, except for financial assets that are assessed in accordance with Note 1(i).

If there is an indication of impairment, the assets concerned are tested as to whether their carrying value exceeds their recoverable amount. Where an asset's carrying value exceeds its recoverable amount, the difference is written off by a charge to the operating statement except to the extent that the write down can be debited to an asset revaluation reserve amount applicable to that class of asset.

It is deemed that, in the event of the loss of an asset, the future economic benefits arising from the use of the asset will be replaced unless a specific decision to the contrary has been made. The recoverable amount for most assets is measured at the higher of depreciated replacement cost and fair value less costs to sell. Recoverable amount for assets held primarily to generate net cash inflows is measured at the higher of the present value of future cash flows expected to be obtained from the asset and fair value less costs to sell.

### (i) Financial assets

#### Cash and deposits

Cash and deposits, including cash equivalents, comprise cash on hand and cash at bank, deposits at call and those highly liquid investments with an original maturity of three months or less, which are held for the purpose of meeting short term cash commitments rather than for investment purposes, and which are readily convertible to known amounts of cash and are subject to an insignificant risk of changes in value.

#### Receivables

Receivables consist of:

- statutory receivables, which include predominantly amounts owing from the Victorian Government and GST input tax credits recoverable; and
- contractual receivables, which include mainly debtors in relation to goods and services and accrued investment income.

Receivables that are contractual are classified as financial instruments and categorised as loans and receivables. Statutory receivables, are recognised and measured similarly to contractual receivables (except for impairment), but are not classified as financial instruments because they do not arise from a contract.

Receivables are subject to impairment testing. A provision for doubtful receivables is recognised when there is objective evidence that the debts may not be collected and bad debts are written off when identified.

#### Forward foreign currency exchange contract

All derivatives (other than those designated as an accounting hedge) are recognised as a financial asset or financial liability at fair value through profit and loss. In June, Tourism Victoria purchased forward exchange contracts to fix the costs of the budgeted foreign currency activities for 2011/12. Consistent with Treasury recommendation FRD114A, Tourism Victoria has not adopted hedge accounting.

#### Investments

Investments are classified in the following categories:

- financial assets at fair value through profit or loss,
- loans and receivables; and
- held-to-maturity.

The classification depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition.

Any dividend or interest earned on the financial asset is recognised in the comprehensive operating statement as a transaction.

Tourism Victoria assesses at each balance sheet date whether a financial asset or group of financial assets is impaired.

### (j) Non-financial physical assets

#### Non-financial physical assets classified as held-for-sale, including disposal group assets

Non-financial physical assets (including disposal group assets) are treated as current and classified as held for sale if their carrying amount will be recovered through a sale transaction rather than through continuing use.

This condition is regarded as met only when:

- the asset is available for immediate use in the current condition; and
- the sale is highly probable and the asset's sale is expected to be completed within twelve months from the date of classification.

These non-financial physical assets, related liabilities and financial assets are measured at the lower of carrying amount and fair value less costs to sell, and are not subject to depreciation or amortisation.

#### Prepayments

Prepayments represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.

#### Property, plant and equipment

Plant, equipment and building leasehold improvements are measured initially at cost and subsequently revalued at fair value less accumulated depreciation and impairment.

#### Leasehold improvements

The cost of leasehold improvements to or on leasehold properties is capitalised as an asset and depreciated over the remaining term of the lease. Leasehold improvements held at the reporting date are being depreciated over 8 years (2011 – 8 years).

#### Revaluations of non-financial physical assets

Non-financial physical assets are measured at fair value on a cyclical basis in accordance with the Financial Reporting Directions (FRDs) issued by the Minister for Finance. A full revaluation normally occurs every five years, based

## Note 1. Summary of significant accounting policies (continued)

upon the asset's government purpose classification, but may occur more frequently if fair value assessments indicate material changes in values. Independent valuers are generally used to conduct these scheduled revaluations. Any interim revaluations are determined in accordance with the requirements of the FRDs.

Revaluation increases or decreases arise from differences between an asset's carrying value and fair value.

Net revaluation increases (where the carrying amount of a class of assets is increased as a result of a revaluation) are recognised in 'Other economic flows – other movements in equity' and accumulated in equity under the asset revaluation surplus. However, the net revaluation increase is recognised in the net result to the extent that it reverses a net revaluation decrease in respect of the same class of property, plant and equipment previously recognised as an expense (other economic flows) in the net result.

Net revaluation decreases are recognised immediately as other economic flows in the net result, except that the net revaluation decrease is recognised in 'other economic flows – other movements in equity' to the extent that a credit balance exists in the asset revaluation surplus in respect of the same class of property, plant and equipment. The net revaluation decrease recognised in 'other economic flows – other movements in equity' reduces the amount accumulated in equity under the asset revaluation surplus.

Revaluation increases and decreases relating to individual assets within a class of property, plant and equipment, are offset against one another within that class but are not offset in respect of assets in different classes. Any asset revaluation surplus is not normally transferred to accumulated funds on derecognition of the relevant asset.

### (k) Liabilities

#### Payables

Payables consist of:

- contractual payables, such as accounts payable, and unearned income. Accounts payable represent liabilities for goods and services provided to Tourism Victoria prior to the end of the financial year that are unpaid, and arise when Tourism Victoria becomes obliged to make future payments in respect of the purchase of those goods and services; and
- statutory payables, such as fringe benefits tax payables.

Tourism Victoria do not need to present statutory 'taxes payables' in the note, as the amount of fringe benefit tax payable is not material.

Contractual payables are classified as financial instruments and categorised as financial liabilities at amortised cost. Statutory payables are recognised and measured similarly to contractual payables, but are not classified as financial instruments and not included in the category of financial liabilities at amortised cost, because they do not arise from a contract.

#### Borrowings

All interest bearing liabilities are initially recognised at fair value of the consideration received, less directly attributable transaction cost (refer to Note 1(l)).

The measurement basis subsequent to initial recognition depends on whether Tourism Victoria has categorised its interest-bearing liabilities as either financial liabilities designated at fair value through profit or loss, or financial liabilities at amortised cost. Any difference between the initial recognised amount and the redemption value being recognised in net result over the period of the borrowing using the effective interest method.

#### Provisions

Provisions are recognised when Tourism Victoria has a present obligation, the future sacrifice of economic benefits is probable, and the amount of the provision can be measured reliably.

The amount recognised as a liability is the best estimate of the consideration required to settle the present obligation at reporting period, taking into account the risks and uncertainties surrounding the obligation. Where a provision is measured using the cash flows estimated to settle the present obligation, its carrying amount is the present value of those cash flows, using discount rate that reflects the time value of money and risks specific to the provision.

When some or all of the economic benefits required to settle a provision are expected to be received from a third party, the receivable is recognised as an asset if it is virtually certain that recovery will be received and the amount of the receivable can be measured reliably.

#### Employee Benefits

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave for services rendered to the reporting date. These are recognised when incurred, except for contributions in respect of defined benefit plans.

##### (i) Wages and salaries, annual leave and sick leave

Liabilities for wages and salaries, including non-monetary benefits annual leave and accumulating sick leave are recognised in the provision for employee benefits, classified as current liabilities. Those liabilities which are expected to be settled within 12 months of the reporting period, are measured at their nominal values.

Those liabilities that are not expected to be settled within 12 months are recognised in the provision for employee benefits as current liabilities, measured at present value of the amounts expected to be paid when the liabilities are settled using the remuneration rate expected to apply at the time of settlement.

## Note 1. Summary of significant accounting policies (continued)

### (ii) Long service leave

Liability for long service leave (LSL) is recognised in the provision for employee benefits.

*Unconditional LSL* is disclosed in the notes to the financial statements as a current liability even where Tourism Victoria does not expect to settle the liability within 12 months because it will not have the unconditional right to defer the settlement of the entitlement should an employee take leave within 12 months.

The components of this current LSL liability are measured at:

- present value – component that Tourism Victoria does not expect to settle within 12 months; and
- nominal value component that Tourism Victoria expects to settle within 12 months.

*Conditional LSL* is disclosed as a non-current liability. There is an unconditional right to defer the settlement of the entitlement until the employee has completed the requisite years of service. This non-current LSL liability is measured at present value.

Any gain or loss following revaluation of the present value of non-current LSL liability is recognised as a transaction, except to the extent that a gain or loss arises due to changes in bond interest rates for which it is then recognised as an other economic flow (refer to Note 1(h) Other economic flows include in net result).

### (iii) Termination benefits

Termination benefits are payable when employment is terminated before the normal retirement date, or when an employee accepts voluntary redundancy in exchange for these benefits. Tourism Victoria recognises termination benefits when it is demonstrably committed to either terminating the employment of current employees according to a detailed formal plan without possibility of withdrawal or providing termination benefits as a result of an offer made to

encourage voluntary redundancy. Benefits falling due more than 12 months after balance sheet date are discounted to present value.

**EMPLOYEE BENEFITS ON-COSTS**  
Employee benefits on-costs (payroll tax, workers compensation, superannuation, annual leave and LSL accrued while on LSL taken in service) are recognised separately from the provision for employee benefits.

### (l) Leases

A lease is a right to use an asset for an agreed period of time in exchange for payment. Leases are classified at their inception as either operating or finance leases based on the economic substance of the agreement so as to reflect the risks and rewards incidental to ownership. Leases of property, plant and equipment are classified as finance infrastructure leases whenever the terms of the lease transfer substantially all the risks and rewards of ownership from the lessor to the lessee. All other leases are classified as operating leases.

**TOURISM VICTORIA AS LESSEE**  
Assets held under finance leases are recognised as assets of Tourism Victoria at their fair value or, if lower, at the present value of the minimum lease payments, each determined at the inception of the lease. The corresponding liability to the lessor is included in the balance sheet as a finance lease obligation.

Lease payments are apportioned between finance charges and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are charged directly against income.

**FINANCE LEASES**  
Finance lease assets are amortised on a straight-line basis over the estimated useful life of the asset.

**OPERATING LEASES**  
Operating lease payments are recognised as an expense on a straight-line basis over the lease term, except where another systematic basis

is more representative of the time pattern in which economic benefits from the leased asset are consumed.

### (m) Commitments

Commitments for future expenditure include those operating, capital and other outsourcing commitments arising from non-cancellable contractual or statutory sources. These commitments are disclosed by way of a note (refer to Note 12) at their nominal value and inclusive of the goods and services tax (GST) payable. These future expenditures cease to be disclosed as commitments once the related liabilities are recognised in the balance sheet.

### (n) Contingent assets and contingent liabilities

Contingent assets and contingent liabilities are not recognised in the balance sheet, but are disclosed by way of a note (refer to Note 13) and, if quantifiable, are measured at nominal value, inclusive of GST receivables and payables respectively.

### (o) Goods and Services Tax (GST)

Income, expenses and assets are recognised net of the amount of associated GST, except where GST incurred is not recoverable from the taxation authority. In this case, the GST payable is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the balance sheet.

Cash flows are presented on a net basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the taxation authority, are presented as operating cash flow.

Commitments are also stated inclusive of GST.

## Note 1. Summary of significant accounting policies (continued)

### (p) Events after reporting date

Assets, liabilities, income or expenses arise from past transactions or other past events. Where the transactions result from an agreement between Tourism Victoria and other parties, the transactions are only recognised when the agreement is irrevocable at or before balance date. Adjustments are made to amounts recognised in the financial statements for events which occur after the reporting date and before the date the statements are authorised for issue, where those events provide information about conditions which existed at the reporting date. Note disclosure is made about events between the balance date and the date the statements are authorised for issue where the events relate to condition which arose after the reporting date and which may have a material impact on the results of subsequent years.

### (q) Foreign currency

All foreign currency transactions during the financial year are brought to account using the relevant contract rate in effect at the date of the transaction. Foreign monetary items at reporting date are translated at the exchange rate existing at reporting date. Non-monetary assets carried at fair value that are denominated in foreign currencies are translated at the rates prevailing at the date when the fair value was determined.

Foreign currency translation differences are recognised in 'other economic flows' and accumulated in a separate component of equity, in the period in which they arise.

### (r) Financial instruments

Financial instruments arise out of contractual agreements that give rise to a financial asset of one entity and a financial liability or equity instrument of another entity. Due to the nature of Tourism Victoria's activities, certain financial assets and financial liabilities arise under statute rather than a contract. Such financial assets and financial liabilities do not meet the definition of financial instruments in AASB 132 Financial Instruments: Presentation. For example, statutory receivables arising from taxes, fines and penalties do not meet the definition of financial instruments as they do not arise under contract. However, guarantees issued by the Treasurer on behalf of the Department are financial instruments because, although authorised under statute, the terms and conditions for each financial guarantee may vary and are subject to an agreement.

Where relevant, for note disclosure purposes, a distinction is made between those financial assets and financial liabilities that meet the definition of financial instruments in accordance with AASB 132 and those that do not.

The following refers to financial instruments unless otherwise stated.

#### Categories of non-derivative financial instruments

##### LOANS AND RECEIVABLES

Loans and receivables are recognised initially at fair value and subsequently measured at amortised cost, using the effective interest method, less an allowance for impairment.

Loans and receivables category includes cash and deposits (refer to Note 1(i)), term deposits with maturity greater than three months, trade receivables, loans and other receivables, but not statutory receivables.

##### FINANCIAL ASSETS AND LIABILITIES AT FAIR VALUE THROUGH PROFIT AND LOSS

Financial assets are categorised as fair value through profit or loss at trade date if they are classified as held for trading or designated as such upon initial recognition.

Financial instruments at fair value through profit or loss are initially measured at fair value and attributable transaction costs are expensed as incurred. Subsequently, any changes in fair value are recognised in the net result as other economic flows. Any interest on a financial asset is recognised in the net result from transactions.

##### FINANCIAL LIABILITIES AT AMORTISED COST

Financial instrument liabilities are initially recognised on the date they are originated. They are initially measured at fair value plus any directly attributable transaction costs. Subsequent to initial recognition, these financial instruments are measured at amortised cost with any difference between the initial recognised amount and the redemption value being recognised in profit and loss over the period of the interest-bearing liability, using the effective interest rate method (refer to Note 21).

Financial instrument liabilities measured at amortised cost include all of the Tourism Victoria contractual payables, deposits held and advances received, and interest-bearing arrangements other than those designated at fair value through profit or loss.

### (s) New accounting standards and interpretations

Certain new AASs have been published that are not mandatory for the 30 June 2012 reporting period. DTF assesses the impact of these new standards and advises Tourism Victoria of their applicability and early adoption where applicable.

As at 30 June 2012, the following standards and interpretations (applicable to departments) had been issued but were not mandatory for the financial year ending 30 June 2012. Tourism Victoria has not early adopted these standards.

## Note 1. Summary of significant accounting policies (continued)

### (s) New accounting standards and interpretations (continued)

Standard / Interpretation	Summary	Applicable for annual reporting periods beginning or ending on	Impact on Tourism Victoria financial statements
AASB 9 Financial instruments	This standard simplifies requirements for the classification and measurement of financial assets resulting from Phase 1 of the IASB's project to replace IAS 39 Financial Instruments: Recognition and Measurement (AASB 139 Financial Instruments: Recognition and Measurement).	Beginning 1 Jan 2013	Detail of impact is still being assessed.
AASB 12 Disclosure of Interests in Other Entities	This Standard requires disclosure of information that enables users of financial statements to evaluate the nature of, and risks associated with, interests in other entities and the effects of those interests on the financial statements. This Standard replaces the disclosure requirements in AASB 127 and AASB 131.	Beginning 1 Jan 2013	Not-for-profit entities are not permitted to apply this Standard prior to the mandatory application date. The AASB is assessing the applicability of principles in AASB 12 in a not-for-profit context. As such, impact will be assessed after the AASB's deliberation.
AASB 13 Fair Value Measurement	This Standard outlines the requirements for measuring the fair value of assets and liabilities and replaces the existing fair value definition and guidance in other AASs. AASB 13 includes a 'fair value hierarchy' which ranks the valuation technique inputs into three levels using unadjusted quoted prices in active markets for identical assets or liabilities; other observable inputs and unobservable inputs.	Beginning 1 Jan 2013	Disclosure for fair value measurements using unobservable inputs are relatively onerous compared to disclosure for fair value measurements using observable inputs. Consequently, the Standard may increase the disclosures for public sector entities that have assets measured using depreciated replacement cost.
AASB 119 Employee Benefits	In this revised Standard for defined benefit superannuation plans, there is a change to the methodology in the calculation of superannuation expenses, in particular there is now a change in the split between superannuation interest expense (classified as transactions) and actuarial gains and losses (classified as 'Other economic flows – other movements in equity') reported on the comprehensive operating statement.	Beginning 1 Jan 2013	Not-for-profit entities are not permitted to apply this Standard prior to the mandatory application date. While the total superannuation expense is unchanged, the revised methodology is expected to have a negative impact on the net result from transactions of the general government sector and for those few Victorian public sector entities that report superannuation defined benefit plans.
AASB 2009-11 Amendments to Australian Accounting Standards arising from AASB 9 [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 121, 127, 128, 131, 132, 136, 139, 1023 and 1038 and Interpretations 10 and 12]	This Standard gives effect to consequential changes arising from the issuance of AASB 9.	Beginning 1 Jan 2013	No significant impact is expected from these consequential amendments on entity reporting.
AASB 2010-7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 & 1038 and Interpretations 2, 5, 10, 12, 19 & 127]	These amendments are in relation to the introduction of AASB 9.	Beginning 1 Jan 2013	This amendment may have an impact on departments and public sector bodies as AASB 9 is a new standard and it changes the requirements of numerous standards. Detail of impact is still being assessed.
AASB 2010-10 Further Amendments to Australian Accounting Standards – Removal of Fixed Dates for First-time Adopters [AASB 2009-11 & AASB 2010-7]	The amendments ultimately affect AASB 1 First-time Adoption of Australian Accounting Standards and provide relief for first-time adopters of Australian Accounting Standards from having to reconstruct transactions that occurred before their date of transition to Australian Accounting Standards.	Beginning 1 Jan 2013	No significant impact is expected on entity reporting.
AASB 2011-4 Amendments to Australian Accounting Standards to Remove Individual Key Management Personnel Disclosure Requirements [AASB 124]	This Standard amends AASB 124 Related Party Disclosures by removing the disclosure requirements in AASB 124 in relation to individual key management personnel (KMP).	Beginning 1 July 2013	No significant impact is expected from these consequential amendments on entity reporting.

**Note 1. Summary of significant accounting policies (continued)**

**(s) New accounting standards and interpretations (continued)**

<b>Standard / Interpretation</b>	<b>Summary</b>	<b>Applicable for annual reporting periods beginning or ending on</b>	<b>Impact on Tourism Victoria financial statements</b>
AASB 2011-8 Amendments to Australian Accounting Standards arising from AASB 13 [AASB 1, 2, 3, 4, 5, 7, 9, 2009-11, 2010-7, 101, 102, 108, 110, 116, 117, 118, 119, 120, 121, 128, 131, 132, 133, 134, 136, 138, 139, 140, 141, 1004, 1023 & 1038 and Interpretations 2, 4, 12, 13, 14, 17, 19, 131 & 132]	This amending Standard makes consequential changes to a range of Standards and Interpretations arising from the issuance of AASB 13. In particular, this Standard replaces the existing definition and guidance of fair value measurements in other Australian Accounting Standards and Interpretations.	Beginning 1 Jan 2013	Disclosures for fair value measurements using unobservable inputs is potentially onerous, and may increase disclosures for assets measured using depreciated replacement cost.
AASB 2011-9 Amendments to Australian Accounting Standards – Presentation of Items of Other Comprehensive Income [AASB 1, 5, 7, 101, 112, 120, 121, 132, 133, 134, 1039 & 1049]	The main change resulting from this Standard is a requirement for entities to group items presented in other comprehensive income (OCI) on the basis of whether they are potentially reclassifiable to profit or loss subsequently (reclassification adjustments). These amendments do not remove the option to present profit or loss and other comprehensive income in two statements, nor change the option to present items of OCI either before tax or net of tax.	Beginning 1 July 2012	This amending Standard could change the current presentation of 'Other economic flows- other movements in equity' that will be grouped on the basis of whether they are potentially reclassifiable to profit or loss subsequently. No other significant impact will be expected.
AASB 2011-10 Amendments to Australian Accounting Standards arising from AASB 119 (September 2011) [AASB 1, AASB 8, AASB 101, AASB 124, AASB 134, AASB 1049 & AASB 2011-8 and Interpretation 14]	This Standard makes consequential changes to a range of other Australian Accounting Standards and Interpretation arising from the issuance of AASB 119 Employee Benefits.	Beginning 1 Jan 2013	No significant impact is expected from these consequential amendments on entity reporting.
2011-13 Amendments to Australian Accounting Standard – Improvements to AASB 1049	This Standard aims to improve the AASB 1049 Whole of Government and General Government Sector Financial Reporting at the operational level. The main amendments clarify a number of requirements in AASB 1049, including the amendment to allow disclosure of other measures of key fiscal aggregates as long as they are clearly distinguished from the key fiscal aggregates and do not detract from the the information required by AASB 1049. Furthermore, this Standard provides additional guidance and examples on the classification between 'transactions' and 'other economic flows' for GAAP items without GFS equivalents.	Beginning 1 July 2012	No significant impact is expected from these consequential amendments on entity reporting.

## Note 2. Income from transactions

	2012	2011
	\$	\$
<b>(a) Grant income</b>		
State government grants		
Core program	29,757,015	29,098,825
Special projects	56,574,016	103,243,280
<b>Total grant income</b>	<b>86,331,031</b>	<b>132,342,105</b>
<b>(b) Other income</b>		
Co-operative ventures		
Marketing strategy	447,853	359,232
Product and destination marketing	2,040,902	3,313,425
International marketing	460,190	323,558
Other	1,008,027	512,021
	<b>3,956,972</b>	<b>4,508,236</b>
<b>Interest income</b>		
Interest on bank deposits	242,541	328,141
Interest from Investments	885,926	777,736
	<b>1,128,467</b>	<b>1,105,877</b>
<b>Total other income</b>	<b>5,085,439</b>	<b>5,614,113</b>

# NOTES TO THE FINANCIAL STATEMENTS CONTINUED

30 JUNE 2012

## Note 3. Expenses from transactions

	2012	2011
	\$	\$
<b>(a) Grants and other payments</b>		
Events	40,565,637	76,223,311
Regional tourism co-operative marketing	4,101,758	3,147,160
Victoria Trade and Investment Company Pty Ltd	1,231,897	1,378,496
Industry development	387,550	477,550
Other	1,534,761	1,371,904
<b>Total grants and other payments</b>	<b>47,821,604</b>	<b>82,598,421</b>
<b>(b) Employee expenses</b>		
Salary and wages	8,382,868	8,313,041
Superannuation	816,872	825,337
Annual leave	799,324	708,620
Long service leave	82,300	155,609
Other on-costs (fringe benefits tax, payroll tax and workcover levy)	738,108	749,562
<b>Total employee expenses</b>	<b>10,819,473</b>	<b>10,752,169</b>
<b>(c) Depreciation expense</b>		
Leasehold improvements	12,104	15,441
Plant and equipment	25,590	14,237
Leased motor vehicles	40,521	33,673
<b>Total depreciation expense</b>	<b>78,216</b>	<b>63,351</b>
<b>(d) Supplies and services</b>		
Advertising	9,043,868	8,683,480
Printed material	329,659	169,190
Consultants, outsourcing and professional services and agency staff	5,292,583	5,988,623
Distribution	160,034	196,009
Exhibition costs/venue hire	658,897	619,165
Familiarisation expenses	1,151,198	1,364,476
Hospitality and entertainment	519,489	722,419
Marketing, promotional and PR costs	10,025,881	12,713,822
Media	60,140	73,731
Online services	1,369,485	1,970,760
Overseas contractors	689,173	762,208
Photographic/video	489,741	544,066
Research	1,289,953	1,540,650
Other	20,053	28,312
<b>Total supplies and services</b>	<b>31,100,154</b>	<b>35,376,911</b>
<b>(e) Administration charges</b>		
Rent, cleaning and power	1,052,762	1,081,787
Telephone, facsimile and postage	367,540	345,210
Audit fees	32,000	30,500
Computer charges	1,641,883	1,282,080
Printing, stationery and offices requisites	196,747	215,055
Motor vehicle running costs	143,130	134,788
Travel charges	699,902	910,308
Training and development	269,317	583,307
Other	209,592	296,873
<b>Total administration charges</b>	<b>4,612,873</b>	<b>4,879,906</b>

## Note 4. Receivables

	2012	2011
	\$	\$
<b>Current receivables</b>		
<b>Contractual</b>		
Debtors (a)	1,009,930	507,045
Other receivables	89,743	107,713
	<u>1,099,674</u>	<u>614,758</u>
<b>Statutory</b>		
GST Input tax credit recoverable	633,533	839,389
	<u>633,533</u>	<u>839,389</u>
<b>Total current receivables</b>	<u>1,733,206</u>	<u>1,454,147</u>

(a) The average credit period on sales of goods and/or services is 30 days. No interest is charged on other receivables.

(b) Ageing analysis of contractual receivables, please refer to note 14(b).

(c) Nature and extent of risk rising from contractual receivables, please refer to note 14(b).

## Note 5. Investments

	2012	2011
	\$	\$
<b>Non traded investments</b>		
Shares in other entities (at cost)	1	1
	<u>1</u>	<u>1</u>
<b>Impairment of shares</b>		
	2012	2011
	\$	\$
Opening balance	1	1
Closing balance	<u>1</u>	<u>1</u>

In June 2001 Tourism Victoria, along with all the other state tourism authorities, and Tourism Australia contributed share capital to the establishment of Australian Tourism Data Warehouse Pty Ltd (ATDW). ATDW is a company limited by share, incorporated in NSW.

Paragraph 10 of the Shareholders Agreement states that a shareholder can only dispose of shares to another shareholder. In practical terms this means that the shares cannot be sold as they will not be purchased by an existing shareholder.

Tourism Victoria believes that because of the nature of ATDW and its shareholders and the restrictions in the shareholder agreement, Tourism Victoria is unable to find a shareholder to purchase the shares. Therefore, using the definition in AASB 139 of "Fair Value", the shares have little value. Consequently the shares have been impaired to \$1.

## NOTES TO THE FINANCIAL STATEMENTS CONTINUED

30 JUNE 2012

### Note 6. Property, plant and equipment

	2012	2011
	\$	\$
<b>Classification by purpose groups - carrying amounts</b>		
<b>Sub classification by nature</b>		
<b>Leasehold improvements</b>		
Gross carrying amount	133,528	133,528
less: accumulated depreciation	(133,389)	(121,285)
<b>Net carrying amount</b>	<b>139</b>	<b>12,243</b>
<b>Plant, equipment and motor vehicles</b>		
Gross carrying amount	328,209	308,376
less: accumulated depreciation	(152,421)	(177,402)
<b>Net carrying amount</b>	<b>175,788</b>	<b>130,974</b>
<b>Net carrying amount of property, plant and equipment</b>	<b>175,927</b>	<b>143,218</b>

Property, plant and equipment are classified primarily by the 'purpose' for which the assets are used according to one of six 'Purpose Groups' based upon Government Purpose Classifications (GPC). All assets within a 'Purpose Group' are further sub-categorised to the asset's 'nature' (i.e. buildings, plant and equipment etc), with each sub-category being classified as a separate class of asset for financial reporting purposes. All Tourism Victoria's assets are within the Public Safety and Environment purpose group.

## Note 6(a). Property, plant and equipment

	Leasehold improvements at fair value		Plant, equipment and motor vehicle at fair value		Total	
	2012 \$	2011 \$	2012 \$	2011 \$	2012 \$	2011 \$
<b>Opening balance</b>	<b>12,244</b>	27,685	<b>130,973</b>	165,226	<b>143,217</b>	192,911
Additions	-	-	<b>167,218</b>	56,123	<b>167,218</b>	56,123
Disposals	-	-	<b>(56,293)</b>	(42,466)	<b>(56,293)</b>	(42,466)
Depreciation expense	<b>(12,104)</b>	(15,441)	<b>(66,112)</b>	(47,910)	<b>(78,216)</b>	(63,351)
Closing balance	<b>140</b>	12,244	<b>175,787</b>	130,973	<b>175,927</b>	143,217

## Note 6(b). Property, plant and equipment

	2012 \$	2011 \$
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The following useful lives of assets are used in the calculation of depreciation:

Leasehold improvements	<b>8 years</b>	8 years
Plant and equipment	<b>3-5 years</b>	3-5 years
Leased plant and equipment	<b>1-3 years</b>	1-3 years

Aggregate depreciation allocated, recognised as expense during the year:

Leasehold improvements	<b>12,104</b>	15,441
Plant and equipment	<b>25,590</b>	14,237
Leased plant and equipment	<b>40,521</b>	33,673
	<b>78,216</b>	63,351

## Note 6(c). Property, plant and equipment

	2012 \$	2011 \$
Gross sales proceeds	<b>58,636</b>	61,364
Carrying amount of non-financial assets disposed	<b>(56,293)</b>	(65,169)
Net gain/(loss) on disposal	<b>2,344</b>	(3,806)

## Note 7. Payables

	2012	2011
	\$	\$
<b>Current</b>		
<b>Contractual</b>		
Trade creditors and accruals (a, b, c)	4,622,434	6,590,169
Other creditors (d)	349,783	483,348
<b>Total current payable</b>	<b>4,972,217</b>	<b>7,073,517</b>

(a) The average credit period on trade creditors during the year is 30 days.

(b) All payables were paid out. There are no overdue amounts.

(c) Trade creditors and accruals represents accrued expenses only.

(d) Other creditors represents accrued employee expenses and prepaid revenue.

Please refer to note 14(d) for the maturity analysis of contractual payables.

## Note 8. Borrowings

	2012	2011
	\$	\$
<b>Current borrowings</b>		
<b>Secured</b>		
Finance lease liabilities (i) (note 11)	52,277	70,132
<b>Total current borrowings</b>	<b>52,277</b>	<b>70,132</b>
<b>Non-current borrowings</b>		
<b>Secured</b>		
Finance lease liabilities (i) (note 11)	64,587	45,160
<b>Total non-current borrowings</b>	<b>64,587</b>	<b>45,160</b>
<b>Aggregate carrying amount of borrowings</b>		
Current	52,277	70,132
Non-current	64,587	45,160
<b>Total</b>	<b>116,865</b>	<b>115,293</b>

(i) Secured by the assets leased. Lease liabilities are effectively secured as the rights to the leased assets revert to the lessor in the event of default.

(a) Please refer to note 14(d) for the maturity analysis of borrowings.

(b) During the current and prior year there were no breaches or defaults on any of the borrowings.

## Note 9. Provisions

	2012	2011
	\$	\$
<b>Employee benefits and related on-costs</b>		
<b>Current employee benefits</b>		
Employee benefits (Note 9 (a)) – annual leave entitlements (i):		
Unconditional and expected to settle within 12 months (ii)	685,737	631,729
Employee benefits (Note 9 (a)) – long service leave entitlements (i):		
Unconditional and expected to settle within 12 months (ii)	84,170	76,986
Unconditional and expected to settle after 12 months (iii)	1,599,230	1,462,742
	<b>2,369,138</b>	<b>2,171,457</b>
Provisions related to employee benefit on-costs (Note 9 (a))		
Unconditional and expected to settle within 12 months (ii)	135,295	120,144
Unconditional and expected to settle after 12 months (iii)	254,305	224,362
	<b>389,600</b>	<b>344,506</b>
<b>Total current provisions</b>	<b>2,758,737</b>	<b>2,515,963</b>
<b>Non-current employee benefits</b>		
Conditional long service leave (i)	41,843	105,363
Conditional long service leave on-costs (Note 9 (a))	6,654	25,400
<b>Total non-current provisions</b>	<b>48,497</b>	<b>130,763</b>
<b>Total provisions</b>	<b>2,807,234</b>	<b>2,646,726</b>
<b>Employee benefits and related on-costs</b>		
<b>Current employee benefits</b>		
Annual leave entitlements	807,647	740,064
Unconditional long service leave entitlements	1,951,090	1,775,899
<b>Non-current employee benefits</b>		
Conditional long service leave entitlements	48,497	130,763
<b>Total employee benefits</b>	<b>2,807,234</b>	<b>2,646,726</b>
<b>On-costs</b>		
Current on-costs	389,600	344,506
Non-current on-costs	6,654	25,400
<b>Total on-costs</b>	<b>396,254</b>	<b>369,906</b>

(i) Provisions for employee benefits consist of amounts for annual leave and long service leave accrued by employees, not including on-costs.

(ii) The amounts disclosed are nominal amounts.

(iii) The amounts disclosed are discounted to present values.

## Note 10. Superannuation

Employees of Tourism Victoria are entitled to receive superannuation benefits and Tourism Victoria contributes to both defined benefit and defined contribution plans. The defined benefit plan provides benefits based on years of service and final average salary.

Tourism Victoria does not recognise any defined benefit liability in respect of this plan because the entity has no legal or constructive obligation to pay future benefits relating to its employees; its only obligation is to pay superannuation contributions as they fall due. The Department of Treasury and Finance discloses the State's defined benefit liabilities in its disclosure for administered items.

However, superannuation contributions paid or payable for the reporting period are included as part of employee benefits in the comprehensive operating statement of Tourism Victoria.

The name and details of the major employee superannuation funds and contributions made by Tourism Victoria are as follows:

Fund	Contribution for the year	Contribution for the year	Contribution outstanding at year end	Contribution outstanding at year end
	2012 \$	2011 \$	2012 \$	2011 \$
<b>(i) Defined benefit plans:</b>				
State Superannuation Fund – revised and new	<b>189,498</b>	189,411	-	-
<b>Defined contribution plans:</b>				
VicSuper	<b>437,828</b>	463,276	-	-
Private Funds	<b>195,767</b>	186,817	-	-
<b>Total</b>	<b>823,093</b>	839,504	-	-

(ii) The bases for contributions are determined by various schemes.

## Note 11. Leases

### Disclosure for lessees – finance leases

#### Leasing arrangements

Finance leases relate to motor vehicles with lease terms of one to three years. Tourism Victoria has the options to purchase the vehicles for a nominal amount at the conclusion of the lease agreements.

#### Finance lease liabilities

	Minimum future lease payments (i)		Present value of minimum future lease payments	
	2012	2011	2012	2011
	\$	\$	\$	\$
Not longer than 1 year	<b>58,425</b>	69,203	<b>52,277</b>	70,132
Longer than 1 year and not longer than 5 years	<b>68,313</b>	47,861	<b>64,587</b>	45,160
<b>Minimum future lease payments</b>	<b>126,738</b>	117,064	<b>116,864</b>	115,292
less: Future finance charges	<b>(9,874)</b>	(1,771)	-	-
<b>Present value of minimum lease payments</b>	<b>116,864</b>	115,292	<b>116,864</b>	115,292
Included in the financial statements as:				
Current borrowings (note 8)			<b>52,277</b>	70,132
Non-current borrowings (note 8)			<b>64,587</b>	45,160
			<b>116,864</b>	115,292

(i) Minimum lease payments includes the aggregate of all lease payments and any guaranteed residual.

### Disclosure for lessees – operating leases

#### Leasing arrangements

Operating leases relate to offices which Tourism Victoria leases overseas and interstate, with lease terms of between two and ten years. All operating lease contracts are between Tourism Victoria and Tourism Australia, and contain market review clauses in the event that Tourism Victoria exercises its option to renew. Tourism Victoria does not have an option to purchase the leased asset at the expiry of the lease period.

#### Non-cancellable operating leases

	2012	2011
	\$	\$
Not longer than 1 year	<b>174,029</b>	126,177
Longer than 1 year and not longer than 5 years	<b>180,685</b>	257,199
Longer than 5 years	-	-
	<b>354,715</b>	383,376

a) Please refer to note 14(d) for ageing analysis of finance lease liabilities.

## Note 12. Commitments for expenditure

### Grant commitments

Commitments for the payment of grants under contracts in existence at the reporting date but not recognised as liabilities and payable are:

	2012	2011
	\$	\$
Not longer than 1 year	<b>15,208,050</b>	18,794,749
Longer than 1 year and not longer than 5 years	<b>26,933,913</b>	33,613,663
	<b>42,141,963</b>	52,408,412

### Other commitments

Commitments for the payment of other expenditure under contracts in existence at the reporting date but not recognised as liabilities and payable are:

	2012	2011
	\$	\$
Not longer than 1 year	<b>4,251,484</b>	4,979,461
Longer than 1 year and not longer than 5 years	<b>3,727,628</b>	656,121
	<b>7,979,112</b>	5,635,582

### Lease commitments

Finance lease liabilities and non-cancellable operating lease commitments are disclosed in Note 11 to the financial statements.

## Note 13. Contingent liabilities and contingent assets

### Contingent assets

There were no contingent assets at 30 June 2012 (2011: nil).

### Contingent liabilities

There were no contingent liabilities at 30 June 2012 (2011: nil).

## Note 14. Financial instruments

### (a) Financial risk management objectives

Tourism Victoria's principal financial instruments comprise of:

- cash assets;
- term deposits;
- forward foreign currency exchange contract;
- receivables (excluding statutory receivables);
- payables (excluding statutory payables);
- borrowings; and
- finance lease payables.

Tourism Victoria's activities expose it primarily to the financial risks of changes in foreign currency exchange rates, and interest rates.

The policies for managing these risks are discussed in more detail below:

Details of significant accounting policies and methods adopted, including the criteria for recognition, the basis of measurement and the basis on which income and expenses are recognised, in respect of each class of financial asset, financial liability and equity instrument are disclosed in Note 1 of the financial statements.

The main purpose in holding financial instruments is to prudently manage Tourism Victoria's financial risks within the Government policy parameters.

Tourism Victoria's main financial risks include credit risk, liquidity risk, interest rate risk, foreign currency risk and market risk. Tourism Victoria manages these financial risks in accordance with its financial risk management policy.

Tourism Victoria uses different methods to measure and manage the different risks to which it is exposed. Primary responsibility for the identification and management of financial risks rests with the Risk and Audit Committee of Tourism Victoria.

The carrying amounts of Tourism Victoria's financial assets and financial liabilities by category are in the following table:

	Notes	2012 \$	2011 \$
<b>Financial assets</b>			
Cash and deposits	(i)	22,220,054	27,527,636
Loans and receivables	(i)	1,099,674	614,758
Investments	(ii)	1	1
Forward Foreign Currency Exchange Contract	(ii)	-	1,313,299
<b>Total financial assets (a)</b>		<b>23,319,729</b>	<b>29,455,694</b>
<b>Financial liabilities</b>			
Payables	(iii)	5,089,081	7,188,810
Forward Foreign Currency Exchange Contract	(ii)	-	1,313,299
<b>Total financial liabilities (b)</b>		<b>5,089,081</b>	<b>8,502,109</b>

### Categorisation of financial instruments

- (i) These are loans and receivables
- (ii) Contractual financial assets/liabilities designated at fair value through profit and loss
- (iii) These are contractual financial liabilities at amortised costs

(a) The total amount of financial assets disclosed here excludes statutory receivables (i.e. Amounts owing from Victorian Government and GST input tax credit recoverable).

(b) The total amount of financial liabilities disclosed here excludes statutory payable (i.e. Taxes payable).

## Note 14. Financial instruments (continued)

### Net holding gain/(loss) on financial instruments by category

	2012	2011
	\$	\$
<b>Financial assets</b>		
Cash and deposits	1,128,467	1,105,877
<b>Total financial assets</b>	<b>1,128,467</b>	<b>1,105,877</b>
<b>Financial liabilities</b>		
Finance lease	(7,321)	9,280
<b>Total financial liabilities</b>	<b>(7,321)</b>	<b>9,280</b>

The net holding gains or losses disclosed above are determined as follows:

- For cash and deposits, loans or receivables, the net gain or loss is calculated by taking the interest revenue, plus or minus foreign exchange gains or losses arising from revaluation of the financial assets, and minus any impairment recognised in the net result;
- For financial liabilities measured at amortised cost, the net gain or loss is calculated by taking the interest expense, plus or minus foreign exchange gains or losses arising from the revaluation of financial liabilities measured at amortised cost;
- For financial asset and liabilities that are held-for-trading or designated at fair value through profit or loss, the net gain or losses calculated by taking the movement in the fair value of the financial asset or liability.

#### (b) Credit risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to Tourism Victoria. Tourism Victoria has adopted a policy of only dealing with creditworthy counterparties and obtaining sufficient collateral where appropriate, as a means of mitigating the risk of financial loss from defaults. Tourism Victoria measures credit risk on a fair value basis.

Tourism Victoria does not have any significant credit risk exposure to any single counterparty or any group of counterparties having similar characteristics. The credit risk on liquid funds and derivative financial instruments is limited because the counterparties are banks with credit-ratings assigned by international credit rating agencies.

The carrying amount of financial assets recorded in the financial statements, net of any allowances for losses, represents Tourism Victoria's maximum exposure to credit risk without taking account for the value of any collateral obtained.

Provision of impairment for contractual financial assets is recognised when there is objective evidence that Tourism Victoria will not be able to collect a receivable. Objective evidence includes financial difficulties of the debtor, default payments, debts which are more than 60 days overdue, and changes in debtor credit ratings.

## Note 14. Financial instruments (continued)

### Ageing analysis of contractual receivables

	Carrying amount	Not past due and not impaired	Past due but not impaired		
			Less than 1 month	1-3 months	3 months - 1 year
<b>2012</b>					
Debtors	1,009,930	889,105	118,075	2,750	-
Other receivables	89,743	89,743	-	-	-
	<b>1,099,674</b>	<b>978,849</b>	<b>118,075</b>	<b>2,750</b>	<b>-</b>
<b>2011</b>					
Debtors	507,045	270,407	144,238	92,400	-
Other receivables	107,713	107,713	-	-	-
	<b>614,758</b>	<b>378,120</b>	<b>144,238</b>	<b>92,400</b>	<b>-</b>

### Credit quality of contractual financial assets that are neither past due or impaired

	Financial Institutions (AA-rating)	Government Departments (AAA-rating)	Other Government Entities (AAA-rating)	Regional Tourism Bodies (min BBB credit rating)	Other (not rated)	Total
<b>2012</b>						
Cash and deposits	3,171,736	-	18,800,000	-	248,318	22,220,054
Receivables	25,592	150,700	230,821	513,101	179,460	1,099,674
Investments	-	-	-	-	1	1
<b>Total contractual financial assets</b>	<b>3,197,328</b>	<b>150,700</b>	<b>19,030,821</b>	<b>513,101</b>	<b>427,779</b>	<b>23,319,729</b>
<b>2011</b>						
Cash and deposits	11,778,728	-	15,500,000	-	248,909	27,527,636
Receivables	22,515	221,000	4,100	92,132	275,011	614,758
Investments	-	-	-	-	1	1
<b>Total contractual financial assets</b>	<b>11,801,243</b>	<b>221,000</b>	<b>15,504,100</b>	<b>92,132</b>	<b>523,921</b>	<b>28,142,395</b>

There are no material financial assets which are individually determined to be impaired.

## Note 14. Financial instruments (continued)

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### c) Liquidity risk

Liquidity risk arises when Tourism Victoria is unable to meet its financial obligations as they fall due. Tourism Victoria operates under the Government fair payments policy of settling financial obligations within 30 days and in the event of a dispute, make payments within 30 days from the date of resolution. It also continuously manages risk through monitoring future cash flows and maturities planning to ensure adequate holdings of high quality liquid assets and dealing in highly liquid markets.

Tourism Victoria's exposure to liquidity risk is deemed insignificant based on prior period's data and current assessment of risk.

Maximum exposure to liquidity risk is the carrying amounts of financial liabilities as disclosed in the face of the Balance Sheet.

### (d) Market risk

Tourism Victoria's exposure to market risk is primarily through interest rate risk and foreign currency risk. Objectives, policies and processes used to manage each of these risks are disclosed below:

#### Foreign currency risk

Tourism Victoria's foreign currency risk is managed using forward exchange contracts, which are over-the-counter contracts that fix the future delivery of foreign currencies at a specified exchange rate.

The forward foreign currency contract amount results in foreign currency account balances being sufficient to fund the budgeted foreign currency activities for 2012/2013. Tourism Victoria's exposure to direct foreign currency risk has no impact on the net result from transactions. Consistent with Treasury recommendation (FRD 114a), Tourism Victoria has not adopted hedge accounting.

#### Interest Rate Risk

Tourism Victoria's exposure to interest rate risk and the effective weighted average interest rate by maturity periods is set out below.

Fair value interest rate risk is the risk that the fair value of a financial instrument will fluctuate because of changes in market interest rates.

Tourism Victoria does not hold any interest bearing financial instruments that are measured at fair value, therefore has nil exposure to fair value interest rate risk.

Cash flow interest rate risk is the risk that the future cash flows of a financial instrument will fluctuate because of changes in market interest rates. Tourism Victoria has minimal exposure to cash flow interest rate risks through its cash and deposits and term deposits that are at floating rates.

Tourism Victoria manages this risk by investing in short term fixed rate financial instruments with an investment maturity sufficient to fund weekly expenditure. Cash at bank balances are kept at minimal operational levels. Management reviews its cash flow position on a weekly basis. Management has concluded that cash at bank is a financial asset that can be left at a floating rate without necessarily exposing Tourism Victoria to significant bad risk as it adopts a conservative approach in budgeting for interest revenue. Management monitors movement in interest rates on a weekly basis.

## Note 14. Financial instruments (continued)

The following table details Tourism Victoria's exposure to interest rate risk as at 30 June 2012.

2012	Notes	Weighted average effective interest rate	Variable interest rate	Maturity dates			Non-Interest Bearing	Total
				Less than 1 year	1-5 years	More than 5 years		
		%	\$	\$	\$	\$	\$	\$
<b>Financial assets</b>								
Cash and deposits	15	4.46%	3,420,054	18,800,000	-	-	-	22,220,054
Trade and other receivables	4		-	-	-	-	1,099,674	1,099,674
Forward Foreign Currency Exchange Contract	14		-	-	-	-	-	-
Investments	5		-	-	-	-	1	1
			<b>3,420,054</b>	<b>18,800,000</b>	<b>-</b>	<b>-</b>	<b>1,099,675</b>	<b>23,319,729</b>
<b>Financial liabilities</b>								
Payables	7		-	-	-	-	4,972,217	4,972,217
Finance lease liabilities	8,11	6.82%	-	52,277	64,587	-	-	116,864
Forward Foreign Currency Exchange Contract			-	-	-	-	-	-
			<b>-</b>	<b>52,277</b>	<b>64,587</b>	<b>-</b>	<b>4,972,217</b>	<b>5,089,081</b>
<b>Net financial assets (liabilities)</b>			<b>3,420,054</b>	<b>18,747,723</b>	<b>(64,587)</b>	<b>-</b>	<b>(3,872,542)</b>	<b>18,230,648</b>

The following table details Tourism Victoria's exposure to interest rate risk as at 30 June 2011.

2011	Notes	Weighted average effective interest rate	Variable interest rate	Maturity dates			Non-Interest Bearing	Total
				Less than 1 year	1-5 years	More than 5 years		
		%	\$	\$	\$	\$	\$	\$
<b>Financial assets</b>								
Cash and deposits	15	4.73%	12,027,636	15,500,000	-	-	-	27,527,636
Trade and other receivables	4		-	-	-	-	614,758	614,758
Forward Foreign Currency Exchange Contract	14		-	-	-	-	1,313,299	1,313,299
Investments	5		-	-	-	-	1	1
			<b>12,027,636</b>	<b>15,500,000</b>	<b>-</b>	<b>-</b>	<b>1,928,058</b>	<b>29,455,694</b>
<b>Financial liabilities</b>								
Payables	7		-	-	-	-	7,073,517	7,073,517
Finance lease liabilities	8,11	7.22%	-	70,132	45,160	-	-	115,292
Forward Foreign Currency Exchange Contract			-	-	-	-	1,313,299	1,313,299
			<b>-</b>	<b>70,132</b>	<b>45,160</b>	<b>-</b>	<b>8,386,816</b>	<b>8,502,109</b>
<b>Net financial assets (liabilities)</b>			<b>12,027,636</b>	<b>15,429,868</b>	<b>(45,160)</b>	<b>-</b>	<b>(6,458,758)</b>	<b>20,953,586</b>

# NOTES TO THE FINANCIAL STATEMENTS CONTINUED

30 JUNE 2012

## Note 14. Financial instruments (continued)

### Sensitivity disclosure analysis

Taking into account past performance, future expectations, economic forecasts, and management's knowledge and experience of the financial markets, Tourism Victoria believes the following movements are 'reasonably possible' over the next 12 months (Base rates are sourced from Reserve Bank of Australia):

- A parallel shift of + 0.5% and -0.5% in market interest rate (AUD) from year end rates of 3.56%. (2011: 4.82%)
- Proportional exchange rate movement of -10 % (depreciation of AUD) and +10% (appreciation of AUD) against foreign currencies, from the year end rates. At year end there were foreign currency balances (AUD 1,159,697) which would expose Tourism Victoria to exchange rate risk (2011: AUD 1,938,884); and
- A parallel shift of +1% and -1% in inflation rate from year end rates of 1.2% (2011: 3.6%) – Tourism Victoria has no financial instruments exposed to inflation risk (2011: no exposure)

The following table discloses the impact on net operating result and equity for each category of financial instrument held by Tourism Victoria at year end as presented to key management personnel, if the above movements were to occur.

	Carrying amount	2012 Foreign exchange risk				2012 Interest rate risk			
		-10%		+10%		-0.5% (50 basis points)		+0.5% (50 basis points)	
		Profit \$	Equity \$	Profit \$	Equity \$	Profit \$	Equity \$	Profit \$	Equity \$
<b>Financial assets</b>									
Cash and deposits (1)	22,220,054	115,970	115,970	(115,970)	(115,970)	(111,100)	(111,100)	111,100	111,100
Forward foreign currency exchange contract (2)	-	-	-	-	-	-	-	-	-
Receivables (3)	1,099,674	-	-	-	-	-	-	-	-
Investments in other entities (4)	1	-	-	-	-	-	-	-	-
<b>Financial liabilities</b>									
Forward foreign currency exchange contract (2)	-	-	-	-	-	-	-	-	-
Payables (3)	4,972,217	-	-	-	-	-	-	-	-
Finance lease liabilities (5)	116,864	-	-	-	-	-	-	-	-
<b>Total increase/(decrease)</b>		<b>115,970</b>	<b>115,970</b>	<b>(115,970)</b>	<b>(115,970)</b>	<b>(111,100)</b>	<b>(111,100)</b>	<b>111,100</b>	<b>111,100</b>

	Carrying amount	2011 Foreign exchange risk				2011 Interest rate risk			
		-10%		+10%		-0.5% (50 basis points)		+0.5% (50 basis points)	
		Profit \$	Equity \$	Profit \$	Equity \$	Profit \$	Equity \$	Profit \$	Equity \$
<b>Financial assets</b>									
Cash and deposits (1)	27,527,636	193,888	193,888	(193,888)	(193,888)	(137,638)	(137,638)	137,638	137,638
Forward foreign currency exchange contract (2)	1,313,299	131,330	131,330	(131,330)	(131,330)	-	-	-	-
Receivables (3)	614,758	-	-	-	-	-	-	-	-
Investments in other entities (4)	1	-	-	-	-	-	-	-	-
<b>Financial liabilities</b>									
Forward foreign currency exchange contract (2)	1,313,299	(131,330)	(131,330)	131,330	131,330	-	-	-	-
Payables (3)	7,073,517	-	-	-	-	-	-	-	-
Finance lease liabilities (5)	115,292	-	-	-	-	-	-	-	-
<b>Total increase/(decrease)</b>		<b>193,888</b>	<b>193,888</b>	<b>(193,888)</b>	<b>(193,888)</b>	<b>(137,638)</b>	<b>(137,638)</b>	<b>137,638</b>	<b>137,638</b>

## Note 14. Financial instruments (continued)

- (1) In 2011/12, \$21,060,357 cash and deposits are held in Australian Dollars. \$2,260,357 is held on deposit at variable interest rates. \$18,800,000 is invested in Australian Dollars in interest bearing accounts. The equivalent of AUD 1,159,697 is held in 7 overseas currencies. In 2010/11, \$25,588,752 cash and deposits are held in Australian Dollars. \$10,088,752 is held on deposit at variable interest rates. \$15,500,000 is invested in Australian Dollars in interest bearing accounts. The equivalent of AUD 1,938,884 is held in 7 overseas currencies.
- (2) In 2011/12, no forward foreign currency contracts were entered into prior to the end of financial year due to the ongoing 2012/13 budget process. Hence no amount could be determined to forecast the overseas expenditure. In 2010/11, the forward foreign currency contract amount covers the costs of the budgeted foreign currency activities for 2011/12. Contracted on 8 June 2011, maturity is on 18 and 19 July 2011. Sensitivity of the foreign currency is as follows:  
– sensitivity impact on net result due to appreciation/(depreciation) of AUD by 10 per cent is \$131,330
- (3) The carrying amount is denominated in Australian Dollars and is non-interest bearing. This item is not subject to the identified risk sensitivities.
- (4) Investments are denominated in Australian Dollars and are non-interest bearing. This item is not subject to identified risk sensitivities.
- (5) Interest bearing liabilities solely relate to finance lease liabilities associated with motor vehicles. Each contract has interest fixed at the inception of the lease. This item is not subject to identified risk sensitivities.

### (e) Fair value

Management consider that the carrying amount of financial assets and financial liabilities recorded in the financial statements approximates their fair values. The fair values and net fair values of financial assets and financial liabilities are determined as follows:

- the fair value of financial assets and financial liabilities with standard terms and conditions and traded on active liquid markets are determined with reference to quoted market prices; and
- the fair value of other financial assets and financial liabilities are determined in accordance with generally accepted pricing models on discounted cash flow analysis.

The financial statements include holdings in unlisted shares (Note 5). Transaction costs are included in the determination of net fair value.

The following table shows that the fair values of most of the contractual financial assets and liabilities are the same as the carrying amounts.

#### Comparison between carrying amount and fair value

	Carrying amount	Fair value	Carrying amount	Fair value
	2012	2012	2011	2011
<b>Contractual financial assets</b>				
Cash and deposits	22,220,054	22,220,054	27,527,636	27,527,636
Loans and receivables	1,099,674	1,099,674	614,758	614,758
Forward foreign currency exchange contract	0	0	1,313,299	1,313,299
Investments	1	1	1	1
<b>Total contractual financial assets</b>	<b>23,319,729</b>	<b>23,319,729</b>	29,455,694	29,455,694
<b>Contractual financial liabilities</b>				
Payables	5,089,081	5,089,081	7,188,810	7,188,810
Forward foreign currency exchange contract	0	0	1,313,299	1,313,299
<b>Total contractual financial liabilities</b>	<b>5,089,081</b>	<b>5,089,081</b>	8,502,109	8,502,109

## Note 15. Cash flow information

	2012	2011
	\$	\$

### (a) Reconciliation of cash and cash equivalents

For the purposes of the cash flow statement, cash and cash equivalents includes cash on hand and in banks and investments in money market instruments, net of outstanding bank overdrafts. Cash at the end of the financial year as shown in the cash flow statement is reconciled to the related items in the balance sheet as follows:

Cash at bank and on hand	3,172,536	11,779,028
Short term deposits and investments	18,800,000	15,500,000
Cash advance – (held at overseas offices)	247,518	248,609
<b>Balance as per cash flow statement</b>	<b>22,220,054</b>	<b>27,527,636</b>

### (b) Reconciliation of net result for the period

	2012	2011
	\$	\$
Net result for the reporting period	(3,077,554)	4,084,223
<b>Non-cash movements</b>		
(Gain)/Loss on disposal of non-current assets	(2,344)	3,806
Depreciation and amortisation of non-current assets	78,216	63,351
(Gain)/Loss on foreign exchange currency	(59,855)	130,610
<b>Movements in assets and liabilities</b>		
<i>Changes in net assets and liabilities</i>		
<i>(Increase)/Decrease in assets</i>		
Current receivables	(279,059)	9,239,428
Other current assets	20,962	(1,367)
<i>Increase/(Decrease) in liabilities</i>		
Current payables	(2,101,300)	299,559
Current provisions	242,774	282,741
Non-current provisions	(82,266)	(143,088)
<b>Net cash flows from (used in) operating activities</b>	<b>(5,260,427)</b>	<b>13,959,263</b>

## Note 16. Other economic flows included in net result

	2012	2011
	\$	\$
(a) Net gain/(loss) on non-financial assets		
Net gain/(loss) on disposal of physical assets	2,344	(3,806)
Total net gain/(loss) on non-financial assets	2,344	(3,806)
(b) Net gain/(loss) on financial instruments		
Net gain/(loss) on financial instruments	59,855	(130,610)
Total net gain/(loss) on financial instruments	59,855	(130,610)
(c) Other losses from other economic flows		
Net loss from revaluation of long service liability	(48,706)	-
	(48,706)	-
 Total other economic flows included in net result	 13,493	 (134,416)

## Note 17. Responsible persons

In accordance with the Ministerial Directions issued by the Minister for Finance under the *Financial Management Act 1994*, the following disclosures are made regarding responsible persons for the reporting period.

### Names

The persons who held positions in Tourism Victoria are as follows:

Minister for Tourism and Major Events	The Hon. Louise Asher, MP	1 July 2011 to 30 June 2012
Acting Chief Executive	John Dalton	1 July 2011 to 30 September 2011
Chief Executive	Leigh Harry	3 October 2011 to 30 June 2012
Chairman	Dr Janine Kirk, AM	1 July 2011 to 30 June 2012
Deputy Chairman	Pamela Catty	1 July 2011 to 30 June 2012
Board Member	Chris Woodruff	1 July 2011 to 30 June 2012
Board Member	Alla Wolf-Tasker, AM	1 July 2011 to 30 June 2012
Board Member	John Mitchell	1 July 2011 to 30 June 2012
Board Member	Christopher Brown	1 July 2011 to 30 June 2012
Board Member	Bee Ho Teow	1 July 2011 to 31 July 2011
Board Member	Brian Cook	1 July 2011 to 31 July 2011
		13 September 2011 to 30 June 2012
Board Member	Janelle Boynton	1 July 2011 to 31 July 2011
		13 September 2011 to 30 June 2012
Board Member	Penny Hutchinson	1 July 2011 to 30 September 2011
Board Member	Wendy Smith	13 September 2011 to 30 June 2012
Board Member	Craig Opie	18 October 2011 to 30 June 2012

### Remuneration

Remuneration received or receivable by the Accountable Officer, Chief Executive, in connection with the management of Tourism Victoria during the reporting period was in the range:

\$280,000 – \$289,999 (2011:\$270,000 – \$279,999)

Remuneration received or receivable by Tourism Victoria Board members for the reporting period is provided below:

Total Remuneration	2012 No.	2011 No.
\$1,000 – \$19,999	7	8
\$20,000 – \$29,999	3	1
\$30,000 – \$39,999	-	-
\$40,000 – \$49,999	1	1
	<b>11</b>	<b>10</b>
	<b>\$210,256</b>	<b>\$186,472</b>

Amounts paid to Ministers are reported in the financial statements of the Department of Premier and Cabinet.

## Note 17. Responsible persons (continued)

### Related parties

In addition to the remuneration outlined above, Tourism Victoria entered into payable and receivable transactions with the following organisations in its domestic dealings and within normal customer relationships on terms and conditions no more favourable than those available in similar arm's length dealings. The Board members listed below were, during all or part of 2011-12, directors, employees or owners/part owners of the organisations.

		2012	2011
		\$	\$
Alla Wolf-Tasker	Lake House Restaurant & Boutique Hotel (1)	11,560	18,546
Alla Wolf-Tasker	Daylesford & The Macedon Ranges Tourism Inc	-	328,454
Alla Wolf-Tasker	Daylesford Macedon Produce (2)	11,000	-
Alla Wolf-Tasker	Wombat Hill House (3)	150	-
Bee Ho Teow	Australian Tours Management Pty Ltd	-	500
John Mitchell	Mornington Peninsula Tourism Inc	-	(102,843)
John Mitchell	Montalto Vineyard and Olive Grove (4)	5,419	6,160
Chris Woodruff	Melbourne Airport (5)	(43,469)	(38,500)
Chris Woodruff	Melbourne Convention & Visitors Bureau (6)	3,413,792	4,307,432
Janelle Boynton	Feathertop Wines	-	(3,300)
Janine Kirk	Ernst & Young (7)	117,183	311,848
Penelope Hutchinson	Arts Victoria	-	(357,500)
		<b>3,515,635</b>	<b>4,470,796</b>

(1) Familiarisation programs expenses \$11,560. Tourism Victoria runs both trade and media familiarisations programs. Trade familiarisations programs are to promote Victoria to the tourism industry; Media familiarisations programs are to generate media publicity in pursuit of the marketing objectives of Tourism Victoria.

(2) Grant payments \$11,000.

(3) Familiarisation expenses \$150.

(4) This is mainly familiarisation expenses \$5,419.

(5) Co-operative marketing revenue \$44,000, miscellaneous expenses \$530.54.

(6) Grant payments \$3,415,500, miscellaneous receipts \$1,708.

(7) Professional services \$117,183.

## NOTES TO THE FINANCIAL STATEMENTS CONTINUED

30 JUNE 2012

### Note 18. Remuneration of executives

The number of executive officers, other than Ministers and the Accountable Officer, and their total remuneration during the reporting period are shown in the first two columns in the table below in their relevant income bands. The base remuneration of executive officers is shown in the third and fourth columns. Base remuneration is exclusive of bonus payments, long service leave payments, redundancy payments and retirement benefits.

In comparison to the past year, the number of executives remain the same. However during the year, an executive resigned and was immediately replaced. In addition the Director of Strategy and Policy was acting as the Accountable Officer for 3 months, and consequently this results in a reduction in the total executives remuneration figures.

Income band	Total remuneration		Base remuneration	
	2012 No.	2011 No.	2012 No.	2011 No.
\$30,000 – \$39,999	1	–	1	–
\$130,000 – \$139,999	2	–	–	–
\$150,000 – \$159,999	–	–	1	–
\$160,000 – \$169,999	–	–	–	1
\$170,000 – \$179,999	–	1	–	2
\$180,000 – \$189,999	1	2	2	1
\$190,000 – \$199,999	1	1	1	1
\$200,000 – \$209,999	1	–	1	–
\$220,000 – \$229,999	–	1	–	–
<b>Total numbers</b>	<b>6</b>	<b>5</b>	<b>6</b>	<b>5</b>
Total annualised employee equivalent (AEE)	4.7	4.9	4.7	4.9
<b>Total amount</b>	<b>\$963,196</b>	<b>\$972,664</b>	<b>\$888,321</b>	<b>\$902,682</b>

### Note 19. Remuneration of auditors

	2012 \$	2011 \$
Victorian Auditor-General's Office		
Audit of the financial statements	32,000	30,500
	<b>32,000</b>	<b>30,500</b>

## **Note 20. Subsequent events**

---

### **Voluntary Departure Packages**

The Victorian Government announced its intention to reduce the number of public servants in non-service delivery and back-office roles, with key frontline service delivery areas being exempted. The reductions will be achieved through a combination of natural attrition, a freeze on recruitment, the lapsing of fixed term contracts and the offering of Voluntary Departure Packages (VDPs) to encourage voluntary redundancies.

The process for VDPs is not yet announced by Tourism Victoria. Tourism Victoria is not able to make a reliable estimate of the financial effect of the VDPs, as the number and classification of staff that will take up VDPs is not known. Tourism Victoria anticipates that the VDP process will be completed before 31 December 2013 and hence has not made any adjustments to the 2011-12 financial statements as the criteria for recognising expenditure and termination benefits relating to the voluntary departure packages had not been met based on the requirements of AASB 119 Employee benefits.

### **Victorian Public Service Workplace Determination 2012**

The Victorian Public Service Workplace Determination 2012 was made by Fair Work Australia on 23 July 2012, which replaces the 2009 Extended and Varied Version of the Victorian Public Service Agreement 2006. The Workplace Determination takes effect from 29 July 2012 and will remain in force until 31 December 2015. The Workplace Determination provides for wage increases of 3.25 per cent and 1.25 per cent on 1 July 2012 and 1 January 2013 respectively over 2012-13, with six monthly wage increases thereafter. A lump sum payment of \$1,500 (or equivalent pro-rata amount for part time employees) will also be payable to eligible Victorian Public Service employees who received a salary on 1 July 2012 and were employed on 29 July 2012. As the Workplace Determination takes effect from 29 July 2012, no adjustments have been made to these financial statements as at 30 June 2012.

# NOTES GLOSSARY OF TERMS & STYLE CONVENTIONS

## Note 21. Glossary

---

### Administration Charges

Administration represents the operating costs of Tourism Victoria such as rent, telephone charges, audit fees, computer expenses, motor vehicles running costs, travel expenses and training and development.

### Amortisation

Amortisation is the expense which results from the consumption or use over time of a non-produced physical asset. This expense is classified as an other economic flow.

### Borrowings

Borrowings refers to finance leases and other interest bearing arrangements, including non interest bearing advances from government that is acquired for policy purposes.

### Comprehensive result

The net result of all items of income and expense recognised for the period. It is the aggregate of operating result and other non-owner movements in equity.

### Capital asset charge

The capital asset charge represents the opportunity cost of capital invested in the non financial physical assets used in the provision of outputs.

### Commitments

Commitments include those operating, capital and other outsourcing commitments arising from non cancellable contractual or statutory sources, and inclusive of the goods and services tax (GST) payable.

### Current grants

Amounts payable or receivable for current purposes for which no economic benefits of equal value are receivable or payable in return.

### Depreciation

Depreciation is an expense that arises from the consumption through wear or time of a produced physical asset. This expense is classified as a 'transaction' and so reduces the 'net result from transaction'.

### Effective interest method

The effective interest method is used to calculate the amortised cost of a financial asset and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial instrument, or, where appropriate a shorter period to the net carrying amount of the financial asset or financial liability.

### Employee expenses

Employee benefits expenses include all costs related to employment including wages and salaries, fringe benefits tax, leave entitlements, redundancy payments, defined benefits superannuation plans, and defined contribution superannuation plans.

### Finance costs

Includes finance lease interest on Vic Fleet vehicle lease and finance expense and fees.

### Financial asset

A financial asset is any asset that is:

- (a) cash;
- (b) a contractual or statutory right:
  - to receive cash or another financial asset from another entity; or
  - to exchange financial assets or financial liabilities with another entity under conditions that are potentially favourable to the entity; or
- (c) a contract that will or may be settled in the entity's own equity instruments and is:
  - a non derivative for which the entity is or may be obliged to receive a variable number of the entity's own equity instruments; or
  - a derivative that will or may be settled other than by the exchange of a fixed amount of cash or another financial asset for a fixed number of the entity's own equity instruments.

### Financial instrument

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity. Financial assets or liabilities that are not contractual (such as statutory receivables or payables that arise as a result of statutory requirements imposed by governments) are not financial instruments.

### Financial liability

A financial liability is any liability that is:

- (a) A contractual obligation:
  - (i) To deliver cash or another financial asset to another entity; or
  - (ii) To exchange financial assets or financial liabilities with another entity under conditions that are potentially unfavourable to the entity; or
- (b) A contract that will or may be settled in the entity's own equity instruments and is:
  - (i) A non-derivative for which the entity is or may be obliged to deliver a variable number of the entity's own equity instruments; or
  - (ii) A derivative that will or may be settled other than by the exchange of a fixed amount of cash or another financial asset for a fixed number of the entity's own equity instruments. For this purpose the entity's own equity instruments do not include instruments that are themselves contracts for the future receipt or delivery of the entity's own equity instruments.

### Financial statements

Depending on the context of the sentence where the term 'financial statements' is used, it may include only the main financial statements (i.e. comprehensive operating statement, balance sheet, cash flow statements, and statement of changes in equity); or it may also be used to replace the old term 'financial report' under the revised AASB 101 (September 2007), which means it may include the main financial statements and the notes.

## Note 21. Glossary (continued)

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### **Forward foreign currency exchange contract**

A forward foreign currency exchange contract is an obligation to buy a certain amount of foreign currency at a pre-determined date.

### **Grants and other payments**

Transactions in which one unit provides goods, services, assets (or extinguishes a liability) to another unit without receiving approximately equal value in return.

Grants can either be operating or capital in nature.

While grants to governments may result in the provision of some goods or services to the transferor, they do not give the transferor a claim to receive directly benefits of approximately equal value. For this reason, grants are referred to by the AASB as involuntary transfers and are termed non reciprocal transfers. Receipt and sacrifice of approximately equal value may occur, but only by coincidence. For example, governments are not obliged to provide commensurate benefits, in the form of goods or services, to particular taxpayers in return for their taxes.

Grants can be paid as general purpose grants which refer to grants that are not subject to conditions regarding their use. Alternatively, they may be paid as specific purpose grants which are paid for a particular purpose and/or have conditions attached regarding their use.

### **Interest expense**

Costs incurred in connection with the interest component of finance leases repayments, and the increase in financial liabilities and non employee provisions due to the unwinding of discounts to reflect the passage of time.

### **Interest income**

Interest income includes unwinding over time of discounts on financial assets and interest received on bank term deposits and other investments.

### **Net acquisition of non financial assets (from transactions)**

Purchases (and other acquisitions) of non financial assets less sales (or disposals) of non financial assets less depreciation plus changes in inventories and other movements in non financial assets. It includes only those increases or decreases in non financial assets resulting from transactions and therefore excludes write offs, impairment write downs and revaluations.

### **Net result**

Net result is a measure of financial performance of the operations for the period. It is the net result of items of income, gains and expenses (including losses) recognised for the period, excluding those that are classified as 'other non owner changes in equity'.

### **Net result from transactions/net operating balance**

Net result from transactions or net operating balance is a key fiscal aggregate and is income from transactions minus expenses from transactions. It is a summary measure of the ongoing sustainability of operations. It excludes gains and losses resulting from changes in price levels and other changes in the volume of assets. It is the component of the change in net worth that is due to transactions and can be attributed directly to government policies.

### **Net worth**

Assets less liabilities, which is an economic measure of wealth.

### **Non financial assets**

Non financial assets are all assets that are not 'financial assets'. It includes inventories, land, buildings, infrastructure, road networks, land under roads, plant and equipment and intangible assets.

### **Other economic flows**

Other economic flows are changes in the volume or value of an asset or liability that do not result from transactions. It includes:

- gains and losses from disposals, revaluations and impairments of non financial physical and intangible assets;
- fair value changes of financial instruments; and

In simple terms, other economic flows are changes arising from market re-measurements.

### **Payables**

Includes accounts payable, grants, taxes and interest payable.

### **Receivables**

Includes amounts owing from government through appropriation receivable, short and long term trade credit and accounts receivable, accrued investment income, grants, taxes and interest receivable.

### **Supplies and services**

Supplies and services generally represent cost of goods sold and the day to day running costs, including maintenance costs, incurred in the normal operations of Tourism Victoria.

### **Transactions**

Transactions are those economic flows that are considered to arise as a result of policy decisions, usually an interaction between two entities by mutual agreement. They also include flows within an entity such as depreciation where the owner is simultaneously acting as the owner of the depreciating asset and as the consumer of the service provided by the asset. Taxation is regarded as mutually agreed interactions between the government and taxpayers. Transactions can be in kind (e.g. assets provided/given free of charge or for nominal consideration) or where the final consideration is cash. In simple terms, transactions arise from the policy decisions of the government.



# TOURISM VICTORIA

15 August 2012

## Officer's Declaration

We certify that the attached financial statements for Tourism Victoria have been prepared in accordance with Standing Direction 4.2 of the *Financial Management Act 1994*, applicable Financial Reporting Directions, Australian Accounting Standards and other mandatory professional reporting requirements.

We further state that, in our opinion, the information set out in the comprehensive operating statements, balance sheet, statement of changes in equity, cash flow statement and notes forming part of the financial statements, presents fairly the financial transactions during the year ended 30 June 2012 and financial position of Tourism Victoria as at 30 June 2012.

We are not aware of any circumstances which would render any particulars included in the financial statements to be misleading or inaccurate.

We authorise the attached financial statements for issue on 15 August 2012.

**Janine Kirk AM**  
Chairman  
Tourism Victoria

Melbourne  
15 August 2012

**Leigh Harry**  
Chief Executive  
Tourism Victoria

Melbourne  
15 August 2012

**Steve Wilson**  
Chief Finance Officer  
Tourism Victoria

Melbourne  
15 August 2012

## INDEPENDENT AUDITOR'S REPORT

### To the Board Members of Tourism Victoria

#### *The Financial Report*

The accompanying financial report for the year ended 30 June 2012 of the Tourism Victoria which comprises the comprehensive operating statement, balance sheet, statement of changes in equity, cash flow statement, notes comprising a summary of significant accounting policies and other explanatory information, and the officer's declaration has been audited.

#### *The Board Members' Responsibility for the Financial Report*

The Board Members of the Tourism Victoria are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards, including the Australian Accounting Interpretations, and the financial reporting requirements of the *Financial Management Act 1994*, and for such internal control as the Board Members determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

As required by the *Audit Act 1994*, my responsibility is to express an opinion on the financial report based on the audit, which has been conducted in accordance with Australian Auditing Standards. Those standards require compliance with relevant ethical requirements relating to audit engagements and that the audit be planned and performed to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The audit procedures selected depend on judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, consideration is given to the internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of the accounting policies used and the reasonableness of accounting estimates made by the Board Members, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

## Independent Auditor's Report (continued)

### *Independence*

The Auditor-General's independence is established by the *Constitution Act 1975*. The Auditor-General is not subject to direction by any person about the way in which his powers and responsibilities are to be exercised. In conducting the audit, the Auditor-General, his staff and delegates complied with all applicable independence requirements of the Australian accounting profession.

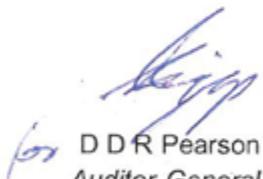
### *Opinion*

In my opinion, the financial report presents fairly, in all material respects, the financial position of the Tourism Victoria as at 30 June 2012 and of its financial performance and its cash flows for the year then ended in accordance with applicable Australian Accounting Standards, and the financial reporting requirements of the *Financial Management Act 1994*.

### *Matters Relating to the Electronic Publication of the Audited Financial Report*

This auditor's report relates to the financial report of the Tourism Victoria for the year ended 30 June 2012 included both in the Tourism Victoria's annual report and on the website. The Board Members of the Tourism Victoria are responsible for the integrity of the Tourism Victoria's website. I have not been engaged to report on the integrity of the Tourism Victoria's website. The auditor's report refers only to the subject matter described above. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial report to confirm the information contained in the website version of the financial report.

MELBOURNE  
16 August 2012

  
D D R Pearson  
Auditor-General

## DISCLOSURE INDEX

The Annual Report of Tourism Victoria is prepared in accordance with all relevant Victorian legislation. This index has been prepared to facilitate identification of the Institute's compliance with statutory disclosure requirements.

Legislation	Requirement	Page
<b>Ministerial Directions</b>		
<b>Report of operations</b>		
<i>Charter and purpose</i>		
FRD 22C	Manner of establishment and the relevant Ministers	1 & 4
FRD 22C	Objectives, functions, powers and duties	1
FRD 22C	Nature and range of services provided	1
<i>Management and structure</i>		
FRD 22C	Organisational structure	4
<i>Financial and other information</i>		
FRD 22C	Operational & budgetary objectives and performance against objectives	21
FRD 22C	Employment and conduct principles	18
FRD 22C	Occupational health and safety	18
FRD 29	Workforce Data disclosures	19
FRD 15B	Executive officer disclosures	56
FRD 22C	Summary of the financial results for the year	21
FRD 22C	Significant changes in financial position during the year	21
FRD 22C	Major changes or factors affecting performance	21
FRD 22C	Subsequent events	57
FRD 22C	Application and operation of <i>Freedom of Information Act 1982</i>	20
FRD 22C	Compliance with building and maintenance provisions of <i>Building Act 1993</i>	18
FRD 22C	Statement on National Competition Policy	18
FRD 22C	Application and operation of the <i>Whistleblowers Protection Act 2001</i>	20
FRD 25	Victorian Industry Participation Policy disclosures	19
FRD 22C	Details of consultancies over \$10,000	18
FRD 22C	Details of consultancies under \$10,000	18
FRD 12A	Disclosure of major contracts	18
FRD 24B	Reporting of office-based environmental impacts	20
FRD 22C	Statement of availability of other information	19
FRD 10	Disclosure index	63
FRD 8A	Budget Portfolio Outcomes	5
<b>Financial statements</b>		
<i>Financial statements required under Part 7 of the FMA</i>		
SD 4.2(b)	Operating Statement	23
SD 4.2(b)	Balance Sheet	24
SD 4.2(a)	Statement of Changes in Equity	25
SD 4.2(b)	Cash Flow Statement	25
<i>Other disclosures in notes to the financial statements</i>		
FRD 13	Disclosure of parliamentary appropriations	NA
FRD 9A	Departmental disclosure of administered assets and liabilities	NA
FRD 11	Disclosure of ex-gratia payments	36
FRD 21B	Responsible person and executive officer disclosures	54–56
<b>Legislation</b>		
<i>Freedom of Information Act 1982</i>		20
<i>Building Act 1983</i>		18
<i>Whistleblowers Protection Act 2001</i>		20
<i>Victorian Industry Participation Policy Act 2003</i>		18
<i>Financial Management Act 1994</i>		60
<i>Audit Act 1994</i>		61

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Cover: 300gsm Revive Laser is 70% Recycled, and Certified Carbon Neutral by the DCC&EE under the National Carbon Offset Standard (NCOS). Revive Laser also supports Landcare Australia. Made in Australia by an ISO 14001 certified mill. No chlorine bleaching occurs in the recycling process.

Text: 140gsm Revive Laser is 100% Recycled, and Certified Carbon Neutral by the DCC&EE under the National Carbon Offset Standard (NCOS). Revive Laser also supports Landcare Australia. Made in Australia by an ISO 14001 certified mill. No chlorine bleaching occurs in the recycling process.

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